



**2011-2012
Parent/Student
Handbook**

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STATEMENT OF AFFILIATION

St. Cecilia Academy is a private educational institution owned and operated by the Dominican Sisters of the St. Cecilia Congregation in Nashville, Tennessee. As a Dominican school, it is under the direction and supervision of the Prioress General of the St. Cecilia Congregation. The Academy is responsible to assume the unique charism of the Dominican Order, as reflected by the St. Cecilia Congregation. As a private institution operating in a secular society, the Academy is accredited by the Southern Association of Colleges and Schools.

It is the responsibility of the faculty and administration not only to respect the freedom of the institution and its unique character and mission, but to work together in order that St. Cecilia Academy may deepen and reflect more perfectly its ideals. Any contract entered into in the school's name is based on this understanding.

PHILOSOPHY STATEMENT OF THE DOMINICAN CAMPUS

The Catholic Church from the beginning of the Order of Preachers has called Dominicans to teach the Word of God. St. Dominic embodies the teaching mission of the Church in the apostolic work of his Order. By sending his followers out into the world, he sought to proclaim the Gospel to all people. The Dominican Sisters of St. Cecilia Congregation have continued this mission of St. Dominic through their dedication to the Christian education of youth in institutions of learning. For over a century the St. Cecilia Congregation has owned and operated schools in which students come to a deeper understanding of their faith, their heritage, and their responsibilities as members of society.

Overbrook School, St. Cecilia Academy, and Aquinas College exist primarily to enable students to learn in a Christ-centered atmosphere of love and truth.

These schools reflect the philosophy of the Catholic Church as it pertains to education. Each student is recognized as an individual of eternal worth whose immortal soul is destined for happiness with God.

Each school endeavors to nourish the intellectual gifts of its students and to develop their spiritual and physical potential in view of their final end and the good of society. Each of the three institutions of The Dominican Campus establishes specific goals and objectives and provides the appropriate means to attain them.

MISSION STATEMENT

St. Cecilia Academy is a private, college-preparatory high school for young women, operated by the Dominican Sisters of Nashville, Tennessee since 1860. The Academy extends to students of all faiths the principles of Christian life in the Roman Catholic tradition.

St. Cecilia encourages academic excellence, creativity, and the development of leadership within each student. The Academy prepares young women to meet the challenges of modern life, and to contribute in a positive way to the society in which they live. In order to carry out this mission, the faculty and staff of St. Cecilia Academy are committed to:

- Providing an environment which enables each student to grow in her life of faith.
- Encouraging each student to attain true self-knowledge, and a valid sense of self-worth as one created by God in His image.
- Providing a college preparatory curriculum, capably taught, motivating each student to individual excellence.
- Providing a comprehensive program of physical education and co-curricular activities, which promote physical and social well-being.
- Providing opportunities in the creative arts through which each student can develop her individual talents and can learn to appreciate her own heritage and the tradition of other cultures.
- Providing a comprehensive and supportive counseling program through which each student may realize her full potential and may come to know her responsibility to society.

SCHOOL/PARENT PARTNERSHIP AGREEMENT

As the primary educators of their children, parents/guardians freely make the choice of a Catholic education for their daughters. Registration and acceptance at St. Cecilia Academy constitutes an agreement by the parent/guardian to accept and abide by the rules and regulations of the institution and to support its philosophy of education.

A cooperative relationship between the St. Cecilia Academy personnel and a parent/guardian is essential for the overall education of a student. It is critical that a cooperative relationship be maintained through constructive dialogue with the parent/guardian.

If a parent/guardian refuses to abide by the policies outlined in this handbook or by word or action is unsupportive of the school's goals or otherwise fails to meet his/her obligations under St. Cecilia Academy policies, the Principal may require the parent/guardian to withdraw his/her daughter(s) from St. Cecilia Academy.

Additionally, all members of the St. Cecilia Academy community will be held to a standard of respect in all communication and interaction.

ACCREDITATION AND MEMBERSHIP

St. Cecilia Academy is accredited by the Southern Association of Colleges and Schools Council on Accreditation and School Improvement (SACS CASI).

The school holds membership in the following organizations:

The College Board
Council for Advancement and Support of Education
Independent Schools of the Nashville Area
National Catholic Education Association
AdvancED
Tennessee Association of Independent Schools
Tennessee Secondary School Athletic Association

HISTORY AND TRADITIONS

Coat of Arms



The Coat of Arms of St. Cecilia Academy was designed by Mr. Pierre de Chaigon de La Rose of Cambridge University. The Dominican Arms appear in chief or upper third of the shield. The red field or background of the base symbolizes the martyrdom of St. Cecilia, and the emblem charge in silver is a harp, which is symbolic of St. Cecilia, the great musician saint, of whom Dryden has so beautifully written:

He has raised a mortal to the skies

She drew an angel down.

The black and white of the Dominican Coat of Arms is emblematic of penance and purity. The cross flores, or cross ending in a flower, symbolizes the fruitful victory of faith and the good works, which characterize the saints of the Dominican Order. The gyronny of the coat is symbolic of the unity of the Order.

History

The founding of St. Cecilia Academy was simultaneous with the founding of Tennessee's only Motherhouse of Dominican Sisters, the Congregation of St. Cecilia of Nashville. At the request of Bishop James Whelan, also a Dominican, four Sisters from Somerset, Ohio, came to establish an Academy for the higher education of young women in the Diocese of Nashville in August of 1860. Classes opened the following October on a hill in North Nashville known as Mount Vernon Gardens.

One of the co-foundresses, Mother Frances Walsh, who was still in her teens at the time, kept a journal of these first days. In referring to the boarding students' schedule, she wrote that the school hours were long, from 8 a.m. to 6 p.m., with an hour's intermission at noon. However, "...there were no studies after supper as it was thought that evenings spent free from all serious application were conducive to health of mind and body."

Music and art were important areas of emphasis from the outset. Included in one of the Academy's first courses of study were painting, sculpture, pottery and china, piano, organ, harp, violin, and voice.

"But for the terrible cloud that lowered and threatened, all things foretold a bright and prosperous career for St. Cecilia Academy," wrote Mother Frances. The Academy's early years were inextricably bound up with the Civil War. The first commencement exercises were held in June of 1862. Miss Doyle of Tennessee and Miss Schipp of Kentucky graduated in the concert hall, which had been constructed in 1861, despite the war, to meet a growing enrollment. Lanterns borrowed from the railroad lit up the grounds, as over a thousand guests gathered to hear Reverend Mr. McDonald, a Scottish Presbyterian minister, deliver St. Cecilia's first baccalaureate address.

Lee surrendered in April of 1865, but the school session continued until June. That summer the girls returned to homes, which had been ruined or abandoned. In September of 1865, St. Cecilia opened with a greatly reduced student body. Many of the debts owed to the Academy went unpaid. Deprived of its income, the school could not pay its own debts and the property was sold at public auction in September of 1867.

Although the Bishop purchased the school and returned it to the Sisters, he later decided to close it because he was convinced that the Congregation could never pay the debt. The Sisters were told to return to Ohio, but they begged to stay and promised to extricate the Academy from financial collapse.

Prosperity gradually returned to Tennessee, and by 1880 the applications to St. Cecilia had increased to the extent that a new building was needed. Further additions to the campus at Eighth Avenue and Clay Street were made in 1888 and 1903.

In 1923 with the city's growth and general movement westward the Congregation decided to purchase the ninety-two acre Joseph Warner Estate in West Nashville. Thirty-three years later, on the feast of St. Cecilia, November 22, 1956, ground was broken on the Overbrook property for the new St. Cecilia Academy. A year later, the statue of St. Cecilia was set in place and the new building on Harding Road was dedicated by Bishop Adrian.

This marked a new era for an old institution. St. Cecilia entered the 1960s confidently, with over a century of progress in the field of education to her credit - anxious to begin the next 100 years of providing young women with an education of the highest religious, academic, and cultural standards.

In keeping with St. Cecilia's long tradition of appreciation and performance in the fine arts, ground was broken on November 22, 1976, for the new Library and Fine Arts additions. This included an art room with dark room, theatre, music rooms, chorus room, guidance area, and three classrooms, which were dedicated November 21, 1979. On May 1, 2000, ground was broken for the new Science and Administration Building. This addition, which included five state-of-the-art science labs, a technology lab, faculty center, lecture hall, main office suite and the beautiful Alumnae Hall, was opened on March 26, 2001. With each impressive new building addition, and the distinction of being the oldest continuously operated school in the city, St. Cecilia continues to meet those standards of excellence more proudly than ever before.

There is a sameness underneath change that is unique to St. Cecilia. The Academy is a school whose program is fitted both to what the past has framed and for what the future holds.

Alma Mater

We love you St. Cecilia,
Love your sweet simplicity;
We love you, St. Cecilia,
And to you we pledge our loyalty.

We'll take your teaching with us
To guide us on our way,
And remember, St. Cecilia,
You'll be in our hearts always.

In sunshine or in shadow,
Though our skies be grey or gold,
We'll bless you, ne'er forget you,
And for you our hearts will ne'er grow cold.

In our thoughts your name will linger.
In our dreams we'll long for you;
For we love you, St. Cecilia, and
To you we'll e'er be true.

School Motto

Veritatem Dare Summa Caritas
(To give Truth is the greatest Charity)

School Pledge

In the presence of the Holy Spirit and of our Heavenly Patroness, I pledge my loyalty to the ideals of St. Cecilia. I pledge to be a zealous Christian, observant of God's law, regular in receiving the Sacraments, generous in my dealings with my neighbor. I pledge to be faithful to God, to my country, to my school and its faculty. I pledge to be diligent and studious, clean in speech and action. I pledge to have the best interests of St. Cecilia at heart, to cooperate with the faculty and students in curricular and extra-curricular activities, and to back my Alma Mater the whole way in every circumstance. Finally, I pledge to be true to our Patroness, Mary, Queen of St. Cecilia, and under whose guidance I hope to become a successful citizen in this world and attain eternal glory in the next.

School Mascot - SCARAB

The scarab is an ancient Egyptian symbol for life. The sacred beetle represented the Creator of the universe and, by extension, the energy and vitality of all creative forces in the world. Athletic teams at St. Cecilia are called "SCArabs."

School Colors - RED AND WHITE

The liturgical colors representing the martyrdom and virginity of St. Cecilia, patroness of the Academy.

Patron Saint - St. Cecilia

Feast Day: November 22

Cecilia was a cultured young woman of the Roman patrician class who lived during the third century. Although she had vowed her virginity to God, she was forced by her parents to marry Valerian of Trastevere. On the night of their wedding, Cecilia revealed her vow of virginity to him and told him that her guardian angel would protect her. Valerian desired to see the angel, and Cecilia responded by encouraging his conversion to the Christian faith. He received instructions from Pope Urban and was baptized. Arriving home, he found his wife in prayer and her angel visible. The angel crowned them both, symbolic of their dedication to the faith and to purity. The angel also offered Valerian any divine favor, and Valerian responded by asking for the conversion of his brother who was soon baptized. The two brothers lived out their Christian faith by burying the remains of those martyred daily by the Roman authorities. When they refused to sacrifice to the gods, they too received martyrdom. Cecilia had converted many by her preaching and her example of Christian virtue. These actions led to her persecution as well. First, the authorities sought to suffocate her in the baths, but when this did not work, they resorted to decapitation. The executioner struck her three times without success, and Cecilia was left to bleed to death over three days during which time her courage continued to inspire those around her.

St. Dominic

Feast Day: August 8

St. Dominic de Guzman, founder of the Dominican Order, was born in 1170 to a noble family in Caleruega, Spain. During his adolescence, he studied in Palencia where he not only proved himself to be a talented student but also showed himself to be a man of deep compassion. On one occasion he sold his books, which were both rare and expensive in the 12th century, and gave the money to relieve the starving poor of the city. After completing his studies, Dominic became a priest at the cathedral of Osma. He would have quietly lived out his life there, but providence intervened in the person of the Bishop of Osma who asked Dominic to accompany him on a diplomatic trip. This trip took them through southern France where they were stunned by the spread of falsehood. People were adopting Albigensianism which considered all material things to be evil. Dominic responded with compassion and a burning desire to teach them the true path to happiness. He took this desire and translated it into practical action by organizing a new religious order dedicated to preaching and the salvation of souls. Dominic understood the necessity of a deep and comprehensive education for his preachers, so he immediately sent his first

followers to universities all over Europe. The motto of the Dominican Order, *to contemplate and to give to others the fruits of contemplation*, reveals an essential aspect of Catholic education: teachers and students strive for academic excellence so as to put their knowledge and wisdom at the service of others. Dominic died on August 6, 1221, and he was canonized in 1234. He is the patron saint of astronomers.

PRAYERS

Angelus

For centuries the church has recited the Angelus, especially at noon, in honor of the Incarnation.

The angel of the Lord declared unto Mary;
And she conceived by the Holy Spirit.
Hail Mary...

Behold the handmaid of the Lord.
Be it done unto me according to your word.
Hail Mary...

And the Word was made flesh,
And dwelt among us.
Hail Mary...

Pray for us, O holy Mother of God,
That we may be made worthy of the promises of Christ.

Let us pray.
Pour forth, we beseech you, O Lord, your grace into our hearts, that we, to whom the incarnation of Christ, your Son, was made known by the message of an angel, may by his passion and cross be brought to the glory of his resurrection, through the same Christ our Lord. Amen.

Regina Caeli (*prayed at noon from Easter until Pentecost*)

Queen of heaven, rejoice! Alleluia.
For he whom you did merit to bear. Alleluia.
Has risen as he said. Alleluia.
Pray for us to God. Alleluia.

Rejoice and be glad, O Virgin Mary. Alleluia.
For the Lord is truly risen. Alleluia.

Let us pray. O God, through the resurrection of your Son, our Lord Jesus Christ, you were pleased to give joy to the world; grant, we beseech you, that through his mother, the Virgin Mary, we may obtain the joys of everlasting life. Through the same Christ our Lord. Amen.

Our Father

Our Father, who art in heaven, hallowed be thy name. Thy kingdom come; thy will be done on earth as it is in heaven. Give us this day our daily bread; and forgive us our trespasses as we forgive those who trespass against us; and lead us not into temptation, but deliver us from evil. Amen.

Hail Mary

Hail Mary, full of grace, the Lord is with thee; blessed art thou among women, and blessed is the fruit of thy womb, Jesus. Holy Mary, Mother of God, pray for us sinners, now and at the hour of our death. Amen.

The Glory Be

Glory be to the Father, and to the Son, and to the Holy Spirit. As it was in the beginning, is now, and ever shall be, world without end. Amen.

Morning Offering

O Jesus, through the Immaculate Heart of Mary, I offer you my prayers, works, joys, and sufferings of this day for all the intentions of your Sacred Heart, in union with the holy sacrifice of the Mass throughout the world, in thanksgiving for your favors, in reparation for my sins, for the intention of all my relatives and friends, and in particular for the intentions of the Holy Father. Amen.

Come Holy Spirit

Come Holy Spirit, fill the hearts of your faithful and enkindle in them the fire of your love. Send forth your Spirit, and they shall be created.

And you shall renew the face of the earth.

Let us pray. O God, who has taught the hearts of the faithful by the light of the Holy Spirit, grant that by the gift of the same Spirit we may be always truly wise and ever rejoice in his consolation. Through Christ our Lord. Amen.

ADMISSION POLICIES

St. Cecilia Academy admits students of any race, religion, or national origin. Priority is given, all other things equal, in the following order: siblings, children of alumnae, and Catholics. Records from previous schools, family interviews, entrance tests and visitations by prospective students are used to evaluate applicants' probability for success in the St. Cecilia Academy program.

Contract Renewal

Renewal enrollment contracts are sent in January of each year. A non-refundable deposit is due in March (contact the Director of Admissions for the exact date) to reserve a spot for the upcoming school year. Once the non-refundable deposit and the signed enrollment contract is received, parents have until May 1 to notify, in writing the Principal and the Director of Admissions if the decision is made that their daughter will not be attending St. Cecilia Academy. After May 1, parents are financially committed for the entire tuition. All copies of the signed contract should be returned to the school. A copy will be returned by mail once the Principal has validated it. The non-refundable deposit must be returned with the current contract.

Permanent Record Request

Families choosing to transfer to another school and in need of letters of recommendation, transcripts or permanent records, must send all requests to the Director of Admissions. All unpaid tuition and fees must be paid before recommendations or transcripts can be sent. Students will be contacted for a mandatory exit interview after all financial obligations have been met.

Transferring Out of the Nashville Area & Surrounding Counties

Families moving out of the city of Nashville and adjoining counties (over a 60 mile radius) should notify the Principal and Director of Admissions as soon as possible. If notice is received prior to the start of the school year, the contract will be considered null and void with the exception of the non-refundable deposit.

ACADEMIC PROGRAM

The curriculum of St. Cecilia Academy reflects the Catholic-Christian philosophy of the school. It is a program designed to cultivate the intellect and to develop the moral, social, and physical potential of all its students. As written in the school's mission statement, "The faculty and staff of St. Cecilia Academy are committed to providing a college preparatory curriculum, capably taught, motivating each student to individual excellence." The course offerings within each discipline are intended to contribute, according to the character of each, to the school's overall academic objective – the formation of critical, creative, and ethical thinkers.

Graduation Requirements

There are two levels to graduation requirements at St. Cecilia Academy. First, there are requirements that are specific to the each department. Second, there is the total number of credits required for graduation. The credits that are not required by a specific department are fulfilled by elective courses.

28 credits are necessary for graduation from St. Cecilia Academy.

Required credits by department:

Religion	4 credits
English	4 credits
Mathematics	4 credits
Science	3 credits
History	3 credits
World Language	3 credits
Fine Arts	1 credit
Physical Education	1 credit
Computer Technology	0.5 credit
Electives	remainder of credits to reach total necessary for graduation

All students are required to take at least seven academic credits each semester unless they have special permission from the Academic Counselor.

Interim Program

The Interim Program is held the first week following Christmas break. The objective of the Interim Program is to offer students exciting educational opportunities outside the regular school routine and includes classes held on campus, exciting trips or an internship experience with a community mentor.

Successful completion of Interim Program is required for graduation. A student must be in good academic and disciplinary standing to participate in group trips.

AP Courses

The faculty members of each department determine a student's eligibility for admission to an Advanced Placement course. A recommendation as to the total number of AP courses to be taken is made by a committee composed of department chairs, the academic counselor, and the principal. Students are advised to limit the number of AP courses taken during a single school year to three. The curriculum guide gives specific prerequisites. All AP course and testing fees must be paid at the beginning of the school year. In order to take the AP exam, the student must be enrolled in the AP class. All students in AP classes are required to take the AP exam. Advanced Placement courses will be weighted when computing the GPA used for determining the valedictorian and salutatorian. The weighted GPA will also be included on the student's official transcript.

Pre-Registration for Courses

The process for pre-registration is as follows:

1. Students meet with individual teachers early second semester to complete the Teacher Recommendation Form.
2. Students meet with the academic counselor and their advisor to discuss course selections for the following year and complete the Course Request Form.
3. Forms are sent home, and students discuss the courses requested with their parents. Parents should feel free to call the school if there are any questions or if clarification is needed. The Curriculum Guide provides further information about the curriculum.
4. The signed Course Request Form is returned to the Academic Counselor by the date required.

Class Schedules

Students may select a maximum of eight full-year classes each academic year. On most days only seven of these classes meet.

Each class may be worth $\frac{1}{2}$, 1 or $1\frac{1}{2}$ credits toward the graduation requirements.

- Classes worth $\frac{1}{2}$ credit may meet at a given period on every day that the class meets in the cycle for one semester.
- Classes worth 1 credit will meet at a given period on every day that the class meets in the cycle for the entire year.

- Classes worth 1½ credit will meet at a given period on every day that the class meets in the cycle plus a second period for four out of eight days of the cycle.

A detailed calendar of the school year identifying days in the cycle will be provided to students at the beginning of the school year.

Dropping / Adding Courses

At the beginning of the school year, courses may be added or dropped during the first ten days of the course. After that point, students may not change classes. A \$20 drop/add fee will be charged for all student/parent initiated schedule changes after a designated date determined by the administration.

Grade Reports / PowerSchool

SCA uses the student information system PowerSchool. Parents and students are issued passwords to access grade and attendance information online through the SCA Web site, www.stcecilia.edu. A transcript is issued to each student at the end of the academic year.

Grading System

Numerical averages appear in PowerSchool and on transcripts.

Mark	Equivalency
92-100	A
84-91	B
75-83	C
70-74	D
Below 70	F

Semester Exams

Semester examinations count as 20% of the semester average. Students are required to remain in the testing locations for at least one hour of the two-hour exam period. If they do not have a scheduled exam, they are not required to be at school at that time.

All financial obligations must be met and all detentions served, all library and athletic materials returned, and any other unresolved requirements cleared before a student's grades or an academic transcript will be released.

Senior Exemptions

Second semester seniors may, at the discretion of the teacher, be exempt from a final examination if the following criteria are met:

- The student must have at least a grade of 92 in that specific class in each of the following 1st quarter, 1st semester, 3rd quarter and 4th quarter
- No more than two detentions during senior year
- No disciplinary probation during senior year
- Four or less absences second semester in that class (college visits – CV and school related absences – SR, do not count towards those four)
- Four or less first period tardies (excused or unexcused) second semester

Single semester classes do not qualify for exemptions.

Honor Roll

The Honor Roll is determined by the grades issued at 1st quarter, 1st semester, 3rd quarter, and 2nd semester. A student must have a minimum grade of 84 or above in every class and must not have more than one detention in the grading quarter just completed. Students with a minimum grade of 92 in every class will be included on the Principal's List.

Make-Up Work

The responsibility for make-up work rests with the student. Upon returning to school, the student must make arrangements to make up any missed work (lab, quiz, test, assignments). Students are responsible for making up all course work missed due to any absence from school as directed by the student's individual teachers' class policies and procedures. Time allotted for make up by an individual teacher may not exceed five days following the student's return to school. Students missing a semester exam due to an excused absence must contact the academic counselor prior to the absence to make arrangements to make up the exam.

Failures for Semester or Year

Credit is awarded by semester. If a student fails one semester but passes the other semester of a full year course, credit may be awarded for the failed semester if the cumulative average of the two semesters is 70 or higher. If the cumulative average of the two semesters is not higher than 70 or if the student fails both semesters, the student must make-up the failed semester(s). The academic counselor will notify the parents of options for making up the credit(s), including summer school programs approved by the academic counselor or by retaking the course. It is the responsibility of the family to make arrangements for making up the failed credit(s) and to supply the academic counselor with a summer school transcript at the completion of the course(s) in order for credit to be given. When a failed course is repeated in summer school and a passing grade is obtained, the previous failing grade remains, however a note is added that credit was gained in summer school.

Academic Probation

1. Students are placed on academic probation for a failure in one or more class, or for an overall average lower than 74.5 (cumulative).
2. Academic probation is identified at the end of each marking period, based on the following grades: Q1, S1, Q3, S2.
3. Students are notified of academic probation status during the week that grades are due. Academic probation goes into effect on the Monday following the week in which grades are due.
4. The requirements for students on academic probation differ depending upon the number of classes failed, and whether the overall average is 74.5 or lower.
 - A. A student who has failed ONE class:
 - i. Is required to attend one extra help sessions per week for four weeks in the class she is failing. Attendance at these help sessions is documented on a standard form issued by the academic counselor, signed by the teacher, the student, and her parents, and submitted to the academic counselor for review at the end of the four weeks.
 - ii. Is not permitted any school related (SR) absences for these four weeks.
 - iii. At the end of the four weeks the student meets with the academic counselor to determine if she will be released from probation.
 - iv. If a student does not attend the required number of help sessions each week for the four weeks, she will be held to the academic probation requirements for students who fail two or more classes (below).
 - B. A student who has failed TWO OR MORE classes, OR who has an overall average lower than 74.5 (cumulative):
 - i. Is required to attend at least one extra help session per week for each class failed until the end of the quarter in the class she is failing. The exact number of help sessions required per class will be determined by the academic counselor at the time that academic probation is determined. Attendance at these help sessions is documented on a standard form issued by the academic counselor, signed by the teacher, the student, and her parents, and submitted to the academic counselor for review at the end of the quarter.
 - ii. Is not permitted any school related (SR) absences for the rest of the quarter.
 - iii. Is not permitted to participate in school athletics or theater productions until the end of the quarter.

5. Unless notified by the academic counselor, students remain on academic probation for the entire quarter. Academic probation is re-evaluated at the end of the quarter.
6. If a student has a leadership role in a school club or organization and is placed on academic probation, she cannot perform the duties of her leadership role until she comes off probation. If she is placed on academic probation for two consecutive quarters, she is removed from her leadership role. If a student is placed on academic probation at the end of the third quarter, she will be ineligible to run for or be elected to a student leadership role.
7. If a student is placed on academic probation at the end of the second semester due to a failure in one class, and successfully makes up that class during summer school, the academic probation is lifted at the beginning of the next school year.
8. If a student is placed on academic probation at the end of the second semester due to a failure in two or more classes, or because of an overall average lower than 74.5, she remains on academic probation for the first quarter of the next school year. She is not permitted any school related (SR) absences for the first quarter of that new school year, and she is not permitted to participate in school athletics or theater productions during that first quarter.

Classroom Practices, Policies and Procedures

Specific classroom practices, policies and procedures concerning homework, grading, tutorials, and making up work missed due to absences are outlined in a handout provided by each teacher to his or her students at the beginning of the school year.

Research Papers and Essays

Students are expected to follow MLA (Modern Language Association) format. All students are required to have an MLA handbook (*Rules for Writers*).

Handwritten Papers

Ink: blue or black only, no fluorescent or metallic colors

Pencil: accepted by individual teachers

Paper: white, no jagged edges, multiple pages should be stapled

Heading in the upper left hand corner:

Name

Subject-Period

Assignment (page number and problems)

Date

Word-Processed Papers

Font: 12 pt Times New Roman, larger sizes and fonts are unacceptable

Ink: black
Paper: white
Margins: 1 inch, top, bottom and sides
Spacing: double
Heading in the upper left hand corner
 Name
 Subject-Period
 Assignment (page number and problems)
 Date

Service Program

Goals of the Service Program:

1. To develop a love of service so that it becomes a way of life.
2. To encourage respect for the dignity of the human person through person-to-person service.

Overview of the Service Program:

Sophomore Year:	Discovering Paths of Service
Junior Year:	Committing to Service
Senior Year:	Service as a Way of Life

Service Requirements:

- For sophomores, juniors, and seniors: A minimum of ten hours of person-to-person service is required per semester. Completion of the service hours and documentation will be assigned a test grade in the second and fourth quarters.
- The completed service must be person-to-person service for the underprivileged or underserved, done free of charge, at an approved agency, and it must be completed during the school year.
- For each semester, the student must document her service by completing the following:
 - Intent to Serve Form
 - Service Calendar
 - Log Sheet
 - Supervisor's Report
 - Reflective Essay or Reflection Questions
- The Intent to Serve Form, Service Calendar, Log Sheet, and Supervisor's Report must be turned in to the Director of Student Activities.
- The Service Reflection Essay/Questions must be turned in to the religion teacher.
- Service hours should be completed at the same agency during all three years of service.

- Failure to complete service as required will result in the student receiving a zero for the incomplete work. Dishonesty in logging and reflecting on service is a serious breach of the Honor Code and will be handled as stated in the school handbook.

Details for the service program are located in the service learning handbook distributed to the students each year and available on the school Web site.

Textbook Policy

All textbooks, new, used or rented, must be approved by the teacher at the beginning of each course. During exam week in the spring, students may sell their books to Follett Educational Services on buyback days published in the spring. Follett mails checks directly to parents within a few weeks of the buyback day.

Students may purchase new and used books, and rent books through Follett's Web site, www.efollett.com. Follett's Web site opens for the purchase of books during mid July approximately four weeks prior to the start of classes in August.

STUDENT FORMATION

Several programs work together to provide formation and guidance for the student. Together college, academic and personal counseling as well as the Advisory Program help to guide students through challenging circumstances in their life and to overcome personal obstacles to their academic and future success.

Academic Counseling

St. Cecilia Academy provides comprehensive academic counseling for a student from the time she enrolls throughout her four years. From the time of her initial placement tests, the student works closely with the academic counselor to insure that she maximizes her academic potential and experience. Services include one-on-one counseling for course selection, guidance within academic probation, as well as other academic opportunities such as Governor's School. The academic counselor also works with students to coordinate standardized testing. The academic counselor's purpose is to help every student reach her academic potential during her high school experience.

Advisory Program

The Advisory Program is designed to help all students discover their personal gifts and talents, and to plan effectively for their futures. Students are assigned a faculty or staff member to serve as an advisor throughout the school year. Advisory groups meet once a month in individual or group settings to discuss a

variety of topics including academics and personal goals. If possible, students stay with the same advisor throughout their time at SCA.

College Counseling

St. Cecilia Academy provides a comprehensive college counseling program. Parents and students are encouraged to work closely with the college counselor in the college selection and admission process. Plans for college should begin as students enroll for their freshman year, select courses, and plan their educational program. Information about application and admission to college and financial aid is provided to students and parents during meetings during the school day, sessions in the evening, and written notification in the e-newsletter. The college counselor is available during and after school to talk with students, to assist them in interpreting standardized test scores, to appraise their progress throughout the year, and to advise them in their choice of subjects. The college counselor offers help to students as they prepare for college and with other needs the students may identify. As the advocate of the student, the college counselor is also available to parents as problems arise and decisions concerning college are needed.

The college counselor and universities recommend early filing of applications for admissions. On-line applications are encouraged. Transcript request forms and secondary school reports should be brought to the college counselor at least 14 before the due date. The counselor will prepare these forms and mail them directly to the college or university. **All financial obligations must be met before any transcript of credits is sent to any school or organization.** If the application requires a recommendation from a teacher, the student should bring the form, or a name and address, to the teacher at least two weeks before it is due. The teacher will write the recommendation, seal it in an envelope and give it to the college counselor to send with the application. This assures the candidate that all required materials are received at the same time, and filed together. There are applications, catalogues, scholarship, and financial aid forms available in the college counseling office as well as applications for the SAT and ACT tests.

Freshman Seminar

Throughout the freshman year, incoming students participate in a series of discussions and experiences to help them transition into high school. The curriculum is taught through a series of events such as freshman overnight, orientation, freshman seminar day, advisory times, and Interim. The curriculum includes academic topics such as study skills and exam prep, as well as human development topics of time management, health and wellness issues, healthy friendships, and team building.

Personal Counseling

The counseling program is an integral part of St. Cecilia Academy's commitment to providing an atmosphere in which girls can grow to their fullest potential, and particularly to helping students develop a positive self-concept, which will lead to recognition and acceptance of their personal, God-given talents and gifts. The school counselor provides in-class workshops, parent/guardian support and sees individual students in counseling as needed.

SAT / ACT Information 2011-2012

St. Cecilia's school code is 431740. This is the code students use when signing up for the tests. This will insure that the test scores are sent to St. Cecilia Academy.

Most college admission offices will accept either the SAT or ACT and can convert from one score to the other. Please check with each individual college to verify their own testing requirements.

SAT Tests			
Test Dates	Test	Deadline for Regular Registration	Late Fee
10/1/2011	SAT & Sub. Tests	9/9/2011	9/21/2011
11/5/2011	SAT & Sub. Tests	10/7/2011	10/21/2011
12/3/2011	SAT & Sub. Tests	11/8/2011	11/20/2011
1/28/2012	SAT & Sub. Tests	12/30/2011	1/13/2012
3/10/2012	SAT only	2/10/2012	2/24/2012
5/5/2012	SAT & Sub. Tests	4/6/2012	4/20/2012
6/2/2012	SAT & Sub. Tests	5/8/2012	5/22/2012

ACT Tests			
Test Dates	Test	Registration Deadline	Late Fee Required
9/10/2011	ACT	8/12/2011	8/13/2011 – 8/26/2011
10/22/2011	ACT	9/16/2011	9/17/2011 – 9/30/2011
12/10/2011	ACT	11/4/2011	11/5/2011 – 11/18/2011
2/11/2012	ACT	1/13/2012	1/14/2012 – 1/20/2012
4/14/2012	ACT	3/9/2012	3/10/2012 – 3/23/2012
6/9/2012	ACT	5/4/2012	5/5/2012 – 5/18/2012

Testing

- Juniors are advised to take the SAT and ACT by June.

- Seniors should take the SAT and ACT by the December testing date. It is best to register on-line for the SAT, www.collegeboard.com and for the ACT, www.act.org.
 - Tests are required for admission by certain colleges and universities. SAT Subject tests should be taken as soon as possible after completion of the course to which they pertain. Students should check with the college of interest to determine if they should take these tests.
 - Advanced Placement exams are administered in May to students seeking advanced placement or credit in college.
 - Standardized testing takes place in the fall of the school year.
- Freshmen: PSAT
 Sophomores: PLAN and PSAT
 Juniors: PSAT/NMSQT

2011-2012 FACULTY AND STAFF

Staff

Sister Mary Thomas, O.P., Principal
 Sister Thomas Aquinas, O.P., Assistant Principal
 Mr. Michael La Haie, Dean of Student Affairs
 Mrs. Rebecca Simon, Academic Counselor
 Mrs. Betty Bader, Director of Admissions
 Mrs. Krissie Betbeze, Personal Counselor
 Mrs. Linda Braddock, Director of Library Media Services
 Mrs. Julia Cashion, Special Events Coordinator
 Mrs. Diane Connolly, College Counselor
 Mrs. Barbara Esteves-Moore, Director of Communications
 Mrs. Denise Hayes, Administrative Assistant
 Mrs. Heather Honeycutt, Director of Student Activities
 Mrs. Kim Hoover, Director of Advancement Services
 Mrs. Chenoa Jacobs, Director of Alumnae Relations
 Mr. Jerry Landers, Director of Athletics
 Mrs. Debbie Lassiter, Director of Development
 Ms. Becky Phillips, Assistant to Admissions & Marketing
 Mrs. Linda Rausch, Dining Hall Manager
 Mrs. Beth Walker, Receptionist
 Ms. Michael Ann Zinser, Graphic Designer

Faculty

Computer and Physical Education

Ms. Lisa Gillespie
Mrs. Stephanie Kemp

English

Dr. Robert Collins, Co-Chair
Mrs. Maggie Kuyper, Co-Chair
Mrs. Jennifer Alexander
Ms. Megan Caughron
Mrs. Amie Pike
Mrs. Cathie Stamps

Fine Arts

Mrs. Cathie Stamps, Chair
Mrs. Jennifer Alexander
Ms. Lisa Gillespie
Mrs. Libby Goldammer
Mrs. Barbara Gronefeld
Mrs. Jeanette MacCallum
Mrs. Sherry Merideth
Mrs. Amie Pike
Mrs. Dawn Seidenschwarz

History

Mr. Kevin Keiser, Chair
Sister Margaret Mary, O.P.
Mr. Francis Horn
Mrs. Deanna Kendall
Mr. Jerry Landers
Mrs. Sarah Marvel
Mr. Dan Smith

Math

Sister Nicholas Marie, O.P., Chair
Sister Janet Mary, O.P.
Mrs. Susie Schultheiss
Mr. Dan Smith

Private Music

Mrs. Sherry Merideth, Coordinator
Mrs. Deidre Bacco – Violin
Mrs. Antonia Ferguson – Violin
Ms. Amy Hodge – Voice
Ms. Debbie Lowry – Piano
Mr. Robert Thompson – Guitar

Religion

Sister Mary Agnes, O.P., Chair
Sister Mary Davyd, O.P.
Sister Julia Marie, O.P.
Sister Margaret Mary, O.P.
Sister Thomas Aquinas, O.P.

Science

Sister Julia Marie, O.P., Chair
Sister Janet Mary, O.P.
Dr. Karen Deal
Ms. Ashley George
Mrs. Rebecca Simon

World Language

Mrs. Carole Begley, Chair
Mrs. Teddie Clark
Mrs. Nora Jimenez
Mr. Kevin Keiser
Mrs. Deanna Kendall

Do you have questions? Here's who can help you:

General Information

Mrs. Denise Hayes – Administrative Assistant

Mrs. Beth Walker – Receptionist

**Academic Policies / Course & Scheduling Information /
Transcripts**

Mrs. Rebecca Simon – Academic Counselor

**Advisory Program / Attendance / Dining Hall / Discipline
Policy / Dress Code / PowerSchool / Textbook Information**

Mr. Michael La Haie – Dean of Student Affairs

College Counseling / Senior Transcripts

Mrs. Diane Connolly – College Counselor

Personal Counseling

Mrs. Krissie Betbeze – Personal Counselor

Enrollment Information

Mrs. Betty Bader – Director of Admissions

Student Activities / Interim Program

Mrs. Heather Honeycutt – Director of Student Activities

Athletic Information

Mr. Jerry Landers – Director of Athletics

Parents' Association

Mrs. Chris Caprioli – President

615-298-4525 St. Cecilia Academy Office			
Voicemail extensions		Voicemail extensions	
382	Sister Mary Thomas, O.P.	250	Mrs. Heather Honeycutt
617	Sister Thomas Aquinas, O.P.	333	Mr. Francis Horn
311	Sister Janet Mary, O.P.	288	Mrs. Chenoa Jacobs
610	Sister Julia Marie, O.P.	332	Mrs. Nora Jimenez
654	Sister Margaret Mary, O.P.	395	Mr. Kevin Keiser
656	Sister Mary Agnes, O.P.	644	Mrs. Stephanie Kemp
659	Sister Mary Davyd, O.P.	636	Mrs. Deanna Kendall
640	Sister Nicholas Marie, O.P.	604	Mrs. Maggie Kuyper
341	Mrs. Jennifer Alexander	380	Mr. Michael La Haie
377	Mrs. Betty Bader	385	Mr. Jerry Landers
328	Mrs. Carole Begley	524	Mrs. Debbie Lassiter
310	Mrs. Krissie Betbeze	356	Mrs. Jeanette MacCallum
390	Mrs. Linda Braddock	657	Mrs. Sarah Marvel
653	Ms. Megan Caughron	601	Mrs. Sherry Meredith
		331	Ms. Becky Phillips
316	Mrs. Teddie Clark	660	Mrs. Amie Pike
325	Dr. Robert Collins	292-6792	Mrs. Linda Rausch – Dining Hall Mgr.
388	Mrs. Diane Connolly	381	Mrs. Debbi Sanders
611	Dr. Karen Deal	336	Mrs. Susie Schultheiss
272	Mrs. Barbara Esteves-Moore	642	Mrs. Dawn Seidenschwarz
711	Ms. Ashley George	376	Mrs. Becky Simon
321	Ms. Lisa Gillespie	710	Mr. Dan Smith
320	Mrs. Libby Goldammer	370	Mrs. Cathie Stamps
330	Mrs. Barb Gronefeld	379	Mrs. Beth Walker
384	Mrs. Denise Hayes		

GENERAL SCHOOL POLICIES

The Catholic community that is St. Cecilia Academy represents a portion of the Dominican Campus, owned and operated by the Dominican Sisters. The interactions among individuals that make up this community must necessarily be guided by certain rules and regulations, which represent and uphold the values of SCA.

Alcohol, Tobacco and Drugs

The use and/or possession of alcohol, drugs, or drug paraphernalia by a St. Cecilia Academy student on or off school property, at any function or event, whether or not it is school-sponsored, is strictly forbidden. The presence of any student in any state of intoxication at any function or event, school activity, on or off campus, is strictly forbidden. Failure to observe either of these regulations may result in dismissal. The administration of St. Cecilia Academy reserves the right to search the person, locker or vehicle as well as require a drug/alcohol evaluation of any student suspected of the possession or use of either drugs or alcohol. The use or possession of cigarettes or tobacco products of any kind is not permitted at school or on the Dominican Campus or at any school related events.

Appeals Concerning Non-Disciplinary Issues

When, in the course of any part of the educational process at St. Cecilia Academy, parents or students have questions or concerns that they feel have not been addressed satisfactorily, they should communicate these concerns in writing within one week to the appropriate teacher, counselor, coach or administrator. If the parents/students are still not satisfied, they have an additional three (3) days to take the matter to the appropriate administrator, who will review the concern and render a written decision within three (3) school days after hearing of the complaint.

Attendance

Absence, for any reason, removes the student from the primary learning environment and negatively impacts student achievement. Students are expected to be in school and on time for class and school events (retreats, spirit days, etc.) held during the day. As a guide for parents, St. Cecilia Academy considers the following to be valid (excused) reasons for absence from school: sickness, death in the family, court appearances, health treatment and college visits (pre-approved). Students missing school for these reasons are allowed to make up all work missed. Students are considered absent for an individual class if they miss half of the class. It is the student's responsibility to find out what work has been missed and to complete the work as determined by the individual teacher.

Attendance Procedures

Parents should notify the school as early as possible on the day of the student's absence. Please call the main office (298-4525) between the hours of 7 a.m. and 10 a.m. If parents do not call by 10 a.m., then the office staff will attempt to contact the parent to verify attendance.

Upon returning to school the student presents a note to the main office excusing her absence which includes:

- Student's name
- Date(s) of the absence
- Reason for absence
- Parent signature and the date
- Telephone number where a parent can be reached.

Students must turn in a written excuse note from their parent within three (3) school days. Failure to turn in an excuse note within three school days will result in the absences being marked as unexcused and a minor infraction being issued. Parents will be contacted if the excuse note is more than one week late.

In the event that a student is absent five (5) or more consecutive days, a doctor's note and/or a meeting with the student's parent may be required.

Except in the case of a school related absence, a student may neither attend nor participate in an athletic event, practice, or attend an extra-curricular school activity on the day of her absence without the permission of the Dean of Student Affairs. To be considered present, a student must attend at least four academic classes.

College Visits

Seniors are allowed three school days for college visits and juniors are allowed two school days. College visit requests forms are available in the college counseling office. These forms should be turned in to the Dean of Student Affairs five days prior to the date of the college visit. Verified college visit days do not count towards a student's total number of excused absences. College visit forms not turned in five days in advance will be marked as excused absences and will count towards the total number of absences. Students must return the "College Visit Verification Form" signed by the admissions office of the college or university they visit. All college visits must take place before May 1.

Excessive Absences

Parents will be notified in writing when a student accumulates five (5) absences (excused or unexcused) for any academic class in one semester. If a student reaches ten (10) absences in one semester, she will be placed on **Attendance Probation**. At this point the student and parents will be required to meet with the Dean of Student Affairs to discuss the causes of the absences and the terms of the probation. Attendance Probation may include but is not limited to the following: an attendance contract, no school related absence, no college visits, no

excused absence other than illness or death in the family, loss of free study hall for juniors and seniors.

St. Cecilia Academy determines a student who is absent from an individual class fifteen (15) days in one semester possibly ineligible to receive credit for that class. Students absent from class for school related activities are not penalized for participation in school events that occur during the school day. Absences caused by an official school event, to be determined by the administration, will not be counted as accumulated absences.

Illness during the school day

During the school day, students who are too ill to remain at school should inform their teacher of their condition and report to the main office. The main office will attempt to contact the parent(s) or legal guardian who must come check the student out or give permission for the student to leave school.

Clinic

Students who are ill may report to the school clinic but may not remain in the clinic for more than one class period per day. Students must obtain a note from the teacher whose class they are missing before they will be allowed in the clinic.

Late Arrival - Tardy

The school day officially begins at 8 a.m. The first bell rings at 7:53 a.m. All students should be in their first period class by 8 a.m. Students who arrive at school after 8 a.m. are considered tardy. Students arriving late must sign in at the main office and receive an **admit slip** before they may attend class. All students arriving late without a note or a call from a parent will be considered unexcused tardy.

- Students may accumulate four excused tardies per semester. Each additional tardy, excused or unexcused, will result in a minor infraction (except health treatments).
- All unexcused tardies (before 8:30 a.m. on regular school days) will result in a minor infraction.
- Students arriving after 8:30 a.m. without a written excuse or a call from a parent/guardian are subject to an automatic detention for skipping class. Students must remain in the office until a parent/guardian is contacted. If parent/guardian cannot be reached, the student must sign in with the Dean of Student Affairs.
- Students arriving after first period without a written excuse are considered absent without authorization and are required to spend the equivalent amount of time in ISS for skipping school.

Early Dismissal

Parents are asked not to make appointments that would require the student to miss any class time. If there are conditions in which no other alternative is available, a note, signed by the parent, giving the reason for the early dismissal, is presented to the main office **BEFORE** the school day begins at 8 a.m. The

student is given an early dismissal slip, which will allow her to leave class at a specified time. At the specified time, the student presents the early dismissal slip at the main office and signs out to leave school.

Perfect Attendance

Perfect attendance is calculated prior to Honors Evening. To be considered for perfect attendance a student must be present at school every day and miss less than eight class periods during the year. School related absences (SR & SRS) and college visits verified (CVV) do not count against students for perfect attendance.

Unexcused Absence

St. Cecilia Academy considers the following as not valid (**unexcused**) reasons for absence from school:

*vacations, extended weekends, non-SCA athletic events,
college visits, conferences, job interviews, work, etc.*

Students missing school for these reasons are **NOT** allowed to make up work missed. All assignments, quizzes or tests due the day of the unexcused absence will be recorded as a grade of zero.

St. Cecilia Academy will not ordinarily approve absences that occur before or after Thanksgiving break, semester exams, spring break or Easter break. Students absent before or after these breaks are required to submit a doctor's note to excuse the absence. SCA asks that parents not plan to extend these breaks by making plans to miss school.

Pre-approved Absence

Under certain circumstances, an otherwise unexcused absence may be excused. For this possibility to exist, parents anticipating a preplanned absence due to personal reasons must request in writing an excused absence from the Dean of Student Affairs. This request should be made at least one week prior to the anticipated absence. If approved, the Dean of Student Affairs will issue to the student a Pre-approved Absence Form which the student must get signed by all of her teachers. After the student gets all of her teacher's signatures, she returns the form to the Dean of Student Affairs.

PowerSchool Attendance Codes

A = Unresolved Absence
AC = Aquinas College Class
CL = Clinic
CV = College Visit
CVV = College Visit Verified
EC = Excused for Counseling
ET = Excused Tardy
ETH = Excused Tardy Health Treatment
ETO = Excused Tardy-Office

EX = Excused Absence
ISS = In-school Suspension
PM = Private Music Lessons
S = Suspension
SR = School Related Absence
SRS = School Related Absence Sports
T = Unexcused tardy
TO = Unexcused Tardy-Office
UN = Unexcused Absence

Cell Phones and Other Communication Devices

Because the improper use of cell phones and other communication devices disrupt the learning environment on campus, students may not use any communication devices during school hours. These devices must be turned off and not visible or audible during school hours. Students are not permitted to carry cell phones on their person (e.g. shirt pocket) but they should secure them in their locker or car. Cell phones and communication devices will be confiscated and an automatic detention issued when they are seen or heard during school hours. Violating the policy a second time will again result in an automatic detention and a required meeting held with the student, parent or guardian, and the Dean of Student Affairs. A third violation of the policy will result in the student serving one day of in-school suspension. The school reserves the right to review the call and texting history of these devices when collected.

A phone is available in the main office for emergency use.

Computer / Technology Acceptable Use Policy

The following is a set of regulations and guidelines that governs the appropriate use of the computers at St. Cecilia Academy. While it cannot cover every aspect of computer use, it does address many of the major concerns. This policy attempts to outline the general expectation that all members of the SCA community use their computers and the network in a safe, responsible, respectful, and appropriate manner. SCA believes the Internet offers vast, diverse, and unique resources to both students and teachers. The goal in providing this service to teachers and students is to promote educational excellence by facilitating resource sharing, innovation, and communication. The use of the Internet is a privilege, not a right, and inappropriate use may result in restriction or termination of that privilege. Accepted rules of network etiquette and responsibility include, but are not limited to, the following guidelines:

Activities that are NOT permitted:

- Sharing of passwords or use of another person's computer account at any time
- Obscene or inappropriate language
- Practices that threaten the network or its integrity
- Using disk or flash drives to copy files to or from the computers unless authorized by the teacher
- Using disk or flash drives to share assignments unless authorized by the teacher
- Sharing of folders, documents, or files unless authorized by the teacher
- Downloading or copying program files to or from any network at St. Cecilia Academy
- Careless use of school resources such as computer equipment, paper, ink cartridges

- Searching for, sending, or receiving messages, pictures, or audio clips that are deemed offensive by St. Cecilia Academy and the Dominican Campus standards
- Unlawful copying, saving, or redistributing of copyrighted material (Users should assume material is copyrighted unless noted)
- Subscription to any service or ordering of goods or services
- Sharing of any student's personal information (names, address, phone number, etc.)
- Playing Internet games, instant messaging, checking e-mail, text messaging, or pop up messaging, visiting social networking sites or any other personal use, unless authorized by the teacher
- Remote Internet access not associated with the network

Faculty members have the right to interrupt computer usage at any time. All parents and students are held responsible for knowledge of the computer policy and adherence to it. Violation of this agreement may result in the loss of computer privileges, failure in the appropriate class, or possible dismissal from St. Cecilia Academy. Any violation of this agreement can also be a violation of the school Honor Code as explained in the Student Agenda and the SCA Parent/Student Handbook.

Dances, Social Functions and School Events

Dances provide excellent social opportunities for St. Cecilia Academy students. To maintain a Christian atmosphere, the following regulations guide behavior at school social functions:

- All school policies must be observed.
- Students are expected to dress modestly for all school events. The school reserves the right to determine if attire is appropriate for admittance.
- No low-cut or too short gowns are permitted.
- Only St. Cecilia Academy students and their dates are permitted to attend dances unless announced otherwise prior to the event by the administration.
- Dances sponsored by St. Cecilia Academy officially end at 11 p.m. Students should make arrangements to be picked up no later than 11 p.m.
- Students and/or their dates will not be allowed to re-enter a dance once they have exited.

Dining Hall, Food and Drinks

Students may either buy their lunch in the dining hall or bring their lunch from home. All food and drinks must be consumed in the dining hall or in a place specified by the administration. Students may carry water to class in a small, clear, sealable container. Seniors have the privilege of eating lunch in the courtyard and courtyard patio, the student activities foyer or the senior lounge. Students must remain in the eating areas for their entire lunch period. All

underclassmen must remain in the dining hall during their lunch period or be subject to an automatic detention for being out of place. Ordinarily food is only allowed in the dining hall, activities foyer, courtyard and senior lounge. Parents or alumnae wishing to eat with students are welcome after signing in at the main office.

(See section on visitors)

Discipline Policy

Created in the image and likeness of God, we have received a calling to imitate the Master in all things. St. Cecilia Academy's discipline policy is crafted in a manner that reflects both the justice and mercy of God. Students are taught to respect themselves and others and to strive continually to achieve habits that reflect virtuous and charitable lives. Growth in virtue and self-discipline is an arduous, joyful endeavor, resulting in greater self-knowledge, humility, and gratitude. The purpose the discipline policy is to help each student grow in her ability to exercise a wise freedom in all arenas of life.

Consequences

Students in minor violation of the school policies receive a minor infraction slip. The original is given to the Dean of Student Affairs. After four (4) minor infractions, the student must serve a detention. Minor infractions accumulate during each semester.

Minor Infractions:

- Being unprepared for class
- Chewing gum
- Being discourteous
- Eating/drinking in restricted areas
- Inappropriate behavior
- Unexcused tardiness
- Uniform policy violation
- Other minor policy violations

Detention

Detention is held on selected weekdays and Saturdays published at the beginning of each semester. Detention held on weekdays begins after classes/exams and is served for two hours. Saturday detention begins at 8 a.m. and is served for two hours. Students must serve the entire two hours of a detention. Detentions may also be served with a faculty or staff member before or after school hours. All detentions must be served before the end of the semester in which the detention was received.

Four minor infractions equal one detention. The severity in any minor infraction may result in an automatic detention.

Automatic Detention:

- Being out of place (off limits area)
- Damaging / defacing property
- Disrespect
- Failure to serve a scheduled detention
- Skipping a class
- Unauthorized use of computer programs, data or message abilities
- Use of cell phones and/or other communication devices during school hours
- Other major policy violation

St. Cecilia Academy reserves the right to act on any situation, including those not specifically identified in the Parent/Student Handbook.

In-School Suspension (ISS)

A student may receive an ISS for the following:

- Four (4) detentions in one semester
- Three (3) cell phone detentions during the school year
- Skipping school / leaving school without authorization
- Honor Code violations
- Other serious issues
- As determined by the Dean of Student Affairs or the Principal

The administration will notify the parents of a student who has been assigned an ISS. The student should report to the main office the morning of her ISS before 8 a.m. **Students receive no credit for assignments, quizzes or tests missed during a day of ISS.**

Disciplinary Committee

The Disciplinary Committee is comprised of selected faculty and staff members, the Dean of Student Affairs and the Principal. Its purpose is to review actions, intentions, and circumstances of student behavior not in keeping with the principles of St. Cecilia Academy, and advise the Dean of Student Affairs and the Principal in disciplinary matters.

The administration with the recommendation of the Disciplinary Committee reserves the right to dismiss at any time during the school year a student whose conduct in or out of school, is regarded as inappropriate or unsatisfactory.

Disciplinary Probation

The Principal and the Dean of Student Affairs may place a student on disciplinary probation. The Disciplinary Committee may recommend that a student be placed on disciplinary probation. A student on disciplinary probation is subject to any or all of the following disciplinary measures:

- Prohibited from serving in a leadership role
- Prohibited from running for a leadership position
- Prohibited from traveling during the Interim Program or other school-related trips
- Prohibited from free study hall (juniors or seniors)
- Assigned community service

Disciplinary Probation may last for a period ranging from two weeks to an entire school year. If a student on Disciplinary Probation is involved in a disciplinary incident of a serious nature the student could be subject to dismissal.

Disciplinary Appeals Process

When parents or students have questions or concerns regarding the disciplinary process at St. Cecilia Academy they should communicate these concerns in writing within one week to the principal. The principal will review the concern and render a written decision.

Special Cases

The administration, faculty, and staff of St. Cecilia Academy strive to work with the parents/guardians to foster the development of virtue in the lives of our students. St. Cecilia Academy is committed to both the virtue of chastity and the sanctity of human life.

If a student becomes pregnant, she or her parents/guardians must contact the personal counselor or a member of the administration immediately to inform the school of the situation. Failure to do so may result in the student's dismissal. As circumstances widely differ, the administration, parents/guardian and student will meet to determine a support plan that will best respect the life of the unborn child, the good of the mother, and the mission of the Academy.

A pregnant student will, in principle, be permitted to continue her education. Whether, and how long, she may continue education on campus will be determined by the administration in consultation with the student, parents/guardians, and counselors involved in the support plan. A student who chooses to be the primary care-giver of her child will not be permitted to remain at St. Cecilia Academy.

As a Catholic school, St. Cecilia Academy is committed to the value of human life at all stages of development. Therefore, if the Academy becomes aware that a student has procured an abortion, she will not be permitted to remain at St. Cecilia Academy.

Directory Information

Information included in the directory (including names, addresses, phone numbers, and e-mail addresses) is shared at the administration's discretion with appropriate parties. If a parent would like to limit access to this information, please send your written request to the main office.

Dress Code

The purpose of the St. Cecilia Academy uniform is to ensure a look of unity and equality within our school community as well as to promote the search for deeper qualities on which to build self-confidence and Christian identity.

The uniform of St. Cecilia Academy is traditional and classic. Students must present a neat, clean and modest appearance at all times. Anything that takes away from the overall classic appearance of our uniform (including, but not limited to, visible tattoos, body piercing, excessive or heavy jewelry and unnatural coloring or styling of hair) is not allowed and considered "out of uniform." Students out of uniform without prior permission of the Dean of Student Affairs will be issued a minor infraction and given appropriate clothing to wear for the school day.

Uniform Policy

All students are required to wear the full uniform of St. Cecilia Academy to school at all times unless otherwise permitted. **All uniforms must be in good repair, properly hemmed and appropriately sized.** All uniform pieces (excluding socks and shoes) must be purchased from Parker School Uniforms, the SCA Used Uniform Sale or the SCA Spirit Store.

Official Uniform

(Required for all students for special events as directed by the administration in advance):

- Stuart plaid kilt skirt (hemmed within 3" of the top of the knee or longer)
- White button-down collar shirt, long or short sleeve, oxford cloth with embroidered school insignia
- Navy cardigan with emblem (seniors may wear the yellow cardigan)
- Solid white crew socks or tube socks
- Shoes:
 - **Merrell Jungle Moc** (color: Taupe, J60802), or a similar looking shoe of that color
 - **Clarks Wallabee** (color: Sand-Suede, SKU:7158517)
 - **Sperry Top-Sider Women's Authentic Original 2-Eye Boat Shoe** (color: Sahara #9155240) or a similar looking shoe of that color that ties (no tassels)
 - "Seniors only" **Saddle Oxfords** (White w/black)

- Blue or black tights may be requested for special school events

Optional Uniform Pieces (may be worn any time the official uniform is not required)

- Red polo shirt – NEW item
- Solid white turtleneck (worn under a long sleeve shirt or sweater)
- Light blue button-down collar shirt, long or short sleeve, oxford cloth with embroidered school insignia
- Red, green or navy pullover sweater with emblem
- Red or green cardigan with emblem
- Red, green or navy sweater vest with emblem
- Solid navy knee socks or solid navy or black tights
- Navy pullover fleece with emblem

Senior Uniform Additions

- Yellow cardigan, pullover or sweater vest with emblem
- Red pullover fleece with emblem
- Saddle Oxford shoes (optional ribbons for laces)

Additional Uniform Policy Information

When purchasing new or used uniform pieces, remember the following requirements:

- The skirt must be worn such that the hem is no higher than 3" above the top of the knee during the school day
- Uniform shirt must be completely tucked into the skirt and all buttons except the top button buttoned, including the button-down collar
- Sweaters must be worn properly or carried and not tied around the waist
- There must not be any writing on any part of the uniform
- The uniform must not be altered in any way
- All white camisoles or all white T-shirts only may be worn under shirts
- No colored T-shirts or white T-shirts with writing may be worn under the school uniform shirt
- No bright colored undergarments may be worn with the white shirt
- Non-uniform jackets, sweatshirts and sweaters, may not be worn during school hours. All such items must be placed in lockers before 8 a.m. and remain there throughout the school day.
- No pajama pants, sweat pants or any type of non-uniform leggings may be worn during the school day
- A uniform shirt must be worn under a sweater or fleece

- Students are prohibited from wearing hats/caps or head coverings (such as bandanas)

Uniform Accessories

Jewelry must compliment the neat, clean, and modest appearance which the uniform conveys. Excessive and/or gaudy accessories are unacceptable.

Non-Uniform Days

Non-uniform days are approved by the Dean of Student Affairs or the Principal. The following are guidelines which must be observed on any out of uniform day unless otherwise stated by the administration:

- Skirts and shorts must be worn such that the hem is no higher than 3" above the top of the knee
- Shorts may not be worn from Nov. 1 – spring break
- No see through type clothing is to be worn
- Clothes must properly fit the student; no clothes deemed too tight or too loose may be worn
- No sweat pants or spandex pants
- Appropriate footwear must be worn at all times – no backless shoes allowed
- Undershirts / tank tops, if worn, must be worn with another "cover-up" shirt
- Shoulders, backs, chests, and midriff must be covered
- Ripped and torn clothing is prohibited
- Clothing that advertises substances that are illegal for teens (drugs, alcohol, tobacco products) or language or writing that is otherwise inappropriate or offensive to St. Cecilia Academy may not be worn
- Body piercing, except on the ear, or tattoos must not be seen at anytime
- No hats, caps or head coverings may be worn

St. Cecilia Academy reserves the right to determine unacceptable attire. Students dressed inappropriately will be provided with appropriate clothing for the day. Students not wearing uniform shoes will be required to report to the office for "SHOE PASS." The shoe pass must be worn throughout the school day. Students without a valid excuse for non-uniform shoes will receive a minor infraction. Students requiring a shoe pass for an extended period of time must have a note from a doctor. The only acceptable substitute shoe that can be worn due to injury or loss of shoes is a tennis shoe.

False Documents

St. Cecilia Academy's ability to serve the needs of each student depends upon the authenticity and reliability of the information available. Any effort to submit false documents or otherwise deceive parents or personnel of St. Cecilia

Academy is detrimental to the school's need for accurate information and therefore is a very serious matter. In the case where a student submits false documents concerning her attendance or grades, the penalty may be suspension or dismissal.

Field Trips

Whenever a student participates in a field trip conducted by a faculty or staff member, a permission form is obtained from the school, and the parents or guardians of the students are required to fill in the necessary information and sign their names. The signed permission form must contain certain basic information including the following:

- The form must indicate that the parents clearly know where the student is going
- The mode of travel and the adult with whom the student will travel **(students may not transport other students on any school related trip or event)**
- The limitations, if any, which the parents wish to attach to the travel must be clearly spelled out on the permission form

Hazing / Harassment

Harassment or hazing in any form is contrary to the Catholic philosophy of St. Cecilia Academy. Any personal harassment or hazing is considered extremely serious. The penalty, as determined by the Disciplinary Committee, is in-school suspension, suspension, or dismissal.

Honor Code

The basis of a Catholic educational community is integrity, trust, and honor. The Honor Code at St. Cecilia Academy expresses this belief and seeks to instill in each member of the St. Cecilia community the guiding principles of self-discipline, honesty, integrity, and respect. The Honor Code serves as a constant reminder of our responsibility as Christians to live lives in accordance with the teaching and example of Christ. It is the expectation of St. Cecilia Academy that each member of the community assumes responsibility for her own actions and develops personal, intrinsic, lifelong values. Students who witness a violation of the code are expected to report immediately such violations to a teacher or administrator. A violation of the computer access and acceptable use agreement is also considered a violation of the Honor Code.

St. Cecilia Academy, in accordance with our mission statement, mandates that each person as a member of the school community display the highest standards of personal integrity at all times. Stealing, lying, cheating, or activity that conflicts with these standards undermines the integrity of the community. Actions that violate the Honor Code may result in serious consequences, including possible dismissal.

Violations of the Honor Code

Violations of the Honor Code include lying, cheating, stealing, forgery and plagiarism (including online language translators). The Dean of Student Affairs determines consequences for students who have violated the Honor Code. Students who cheat on an assignment, quiz or test will receive an automatic zero for the assignment.

Identification Cards

All students are issued a student I.D. card. All students should carry their I.D. cards with them at all times. Students are required to have their student I.D. cards for free admittance to all home athletic events.

Immunizations

Each student is required to have a Tennessee Permanent Certificate of Immunization, documenting that the student has received two doses of MMR, on file in the guidance office in order to attend school.

Inappropriate Use of the Internet

The Internet is considered to be a public media. Any student who engages in Web site related activity: Web site postings, blogs, social networks, online journals, or Web related material, whether password protected or public domain that negatively impacts St. Cecilia Academy, its faculty, students, families, or reputation may be subject to dismissal. Any student participating in media that destroy the reputation of a member of the St. Cecilia community will result in immediate consequences for all involved students.

iPods / Portable Music Players / Electronic Devices

Students are prohibited from using their iPods, portable music players or other electronic devices during the school day, 8 a.m. – 3:15 p.m. Violation of this policy will result in a minor infraction and these items being turned in to the Dean of Student Affairs.

Laptop Computers

Students should discuss the need to use a laptop computer with their individual teachers. SCA does not provide Wi-Fi.

Library

The St. Cecilia Academy library is a resource center for research and reference. The collection, which reflects the curriculum needs of the school in all subject areas, is both current and varied. These materials are available in print formats such as books, magazines, and newspapers as well as electronic formats including online databases and the Internet. The library has over 15,500 books

and videos. Books are checked out for two weeks and may be renewed. Lost or damaged books must be paid for. There is a fine for overdue books. All library materials must be returned and fines paid by the end of each semester before a student's grades or an academic transcript will be released. A copier is located in the library foyer for student use. **There is to be no food or drink in the library at any time.** The library hours are from 7:15 a.m. to 3:45 p.m. Monday through Friday (except on faculty meeting or early dismissal days). **During lunch the library is open only to chaperoned classes.**

Lockers

Each student is assigned a locker for the storage of books and equipment. Any student who uses a lock must put the combination or duplicate key on file with the Dean of Student Affairs. Students who have problems with their lockers should report them to the Dean of Student Affairs. All student lockers are to be neat and clean. Lockers are school property and are not to be written on, either inside or outside. Following second semester exams all lockers are to be cleaned inside and out and all trash disposed of properly. Unauthorized entry into another student's locker is considered a major offense against respect for another person's property. St. Cecilia Academy reserves the right to search student lockers at any time.

Lost and Found

All found items will be taken to the student activities center. Items unclaimed will be disposed of at the end of each quarter. Personal items should not be left in the hallways and other common areas. These items will be collected and taken to the office of the Dean of Student Affairs. **Students are reminded to keep purses and valuables with them at all times.** In the case of missing or lost items students should report the incident to the main office immediately and complete an incident report to assist in locating the missing items. SCA recommends that students not bring items of large value to school.

Media / Press

From time to time, various athletic and other events held at St. Cecilia Academy attract the attention of the press. All students and parents must understand that, due to the very nature of these types of events, St. Cecilia Academy cannot insure the anonymity of its students or parents at any school sponsored function or event.

Medications

Students required to take prescribed medications on a long-term basis may store these medications in the main office with the receptionist and bring a letter from parent or doctor confirming the need for the medication. The student must report to the main office as needed to take the medications. Non-prescription

medication may be carried and monitored by the student. **The faculty, staff and volunteers of St. Cecilia Academy may not dispense medication (prescription or non prescription) to a student at any time.** The school requests that students who suffer from asthma or allergies carry an inhaler with them at all times.

Off-Limits Areas

Areas of the school that are off-limits to the students during school hours (unless accompanied by a faculty or staff member) are the following:

- Parking lots
- Athletic areas, gymnasium, weight room and locker room
- Theater and green room
- Pick-up areas
- Faculty center
- Aquinas College and Overbrook School
- White House
- Creek area

School Hours

The St. Cecilia Academy campus is open 7 a.m. – 4 p.m. on school days. Regular school hours are 8 a.m. – 3:15 p.m. Students not involved in after-school activities must report to Alumnae Hall at 4 p.m. and remain in this area until they are picked up. SCA is not responsible for the safety of unsupervised students after 4 p.m.

Special Privileges

Seniors

- Seniors may dress out of uniform in appropriate out of uniform attire the first Friday of each month (dresses, skirts, dress pants or jeans are preferred).
- Seniors may wear saddle oxford shoes, yellow uniform sweaters and a red uniform fleece pullover as part of the school uniform.
- The senior class may order out for lunch once each month if coordinated with their senior faculty sponsors.
- Seniors on the Honor Roll and Principal's List and not on attendance or disciplinary probation and have less than two detentions per quarter may have free study hall in designated areas. A free study hall list will be determined each quarter and will be based on grades received 1st quarter, 1st semester senior year and 3rd quarter.
- Seniors may eat lunch in the student activities foyer, courtyard patio or in the courtyard.
- Seniors may have **one visitor each** join them for lunch. Visitors must be signed in by their senior upon arrival in the main office where their

hostess senior will meet them and escort them to the dining hall, student activities foyer or courtyard patio. Seniors must stay with their guest at all times. Seniors may not sign in a guest for an underclassman. Failure to follow the senior guest guidelines will result in seniors losing this privilege.

- Seniors will have first priority to assigned parking spaces.

Juniors

- Juniors on Principal's List and not on attendance or disciplinary probation and who have less than two detentions per quarter may have free study hall in designated areas during the 2nd quarter.
- Juniors on the Honor Roll and Principal's List and not on attendance or disciplinary probation and who have less than two detentions may have free study hall in designated areas during the 3rd and 4th quarter.
- A free study hall list will be determined each quarter and will be based on grades received 1st quarter, 1st semester and 3rd quarter.

Student Areas

The areas that may be utilized by all students before school, during break and after school, and by junior and seniors with free study hall during the school day are:

- Alumnae Hall
- Courtyard
- Courtyard patio
- Dining hall
- Gym
- Library
- Student activities foyer
- Student activities center / senior lounge

Student Publications

It is the responsibility of the moderator to ensure that all publications adhere to the moral and substantive teachings of the Catholic Church. All St. Cecilia Academy publications must be approved by the administration.

Telephones

A telephone is available in the main office for student use. This telephone should be reserved for parent/guardian contact and emergencies only. Students should limit use of this phone to break and lunch periods only.

Vehicles: Parking and Driving

All student drivers with their parent/legal guardian must sign a Campus Driving Agreement and vehicles must be registered with the Dean of Student Affairs and bear a St. Cecilia Academy parking permit. The permit must be visible on the car the student is driving to school. Permits must be placed on the inside rear window. Permits are purchased through the Dean of Student Affairs' office for an annual fee of \$10. Cars parked on school grounds without a St. Cecilia Academy issued parking permit are liable to be ticketed. A \$5 fine will be levied for all parking violations. Students must observe a speed limit of 10 miles per hour on school grounds. Driving deemed to be reckless will result in a major violation. Continual violations will result in the loss of driving privileges. The Harding Road entrance is for incoming and outgoing traffic. The Cherokee Road exit is for outgoing traffic only.

General parking regulations include:

- Registered students only
- No blocking other vehicles
- No parking in the spaces reserved for faculty and staff
- Parking in student designated parking spaces only
- No parking at any time in the circle in front of the White House
- No parking on the grass (unless permitted by the administration), on sidewalks, or in the loading delivery zone behind the kitchen

Violations include, but are not limited to the following:

- No visible St. Cecilia Academy parking permit
- Improper parking
- Hazardous driving

SCA students are not permitted to transport other SCA students for school related events.

St. Cecilia Academy reserves the right to search student vehicles at any time.

Visitors

As a general rule, students are not allowed to have visitors in the school building or on the school grounds during the school day. All visitors report directly to the main office to state their business and receive authorization from the receptionist to remain on campus. Seniors may have a visitor join them for lunch (See Senior Privileges). **Parents and alumnae are welcome at any time.** Guests desiring to attend classes must seek prior approval from the administration. Persons lacking authorization are not permitted on campus and are considered to be trespassing.

Weather

In case of inclement weather, the following television and radio stations will be notified and will announce the status of St. Cecilia Academy.

Television: Channel 2 – ABC, Channel 4 – NBC, Channel 5 – CBS, Channel 6 (17)
- FOX

Radio: WJXA – 92.9 FM, WSM – 95.5 FM, KDF – 103.3 FM, WGFX – 104.5 FM,
WSM – 650 a.m.

Weather Dismissal Procedure

If weather causes St. Cecilia Academy to close during the school day, the following procedure is in place to quickly release your daughter so that she may travel home safely:

1. Students are notified that SCA will be closing (severe weather or snow).
2. All students report to their advisor (groups of 8-12 students).
3. Students call a parent or guardian informing them that SCA is closing. Parents speak to the advisor and give permission for the student to drive home.
4. Students who are too young to drive remain at SCA in a safe location (tornado watches and warnings) until they are released to a parent, guardian or emergency contact.

Asbestos Management Plan

SPECIAL NOTICE

To: Parents, Guardians and School Employees

From: The Dominican Campus

Subject: Asbestos Management Plan

Date: 2011-2012 School Year Management Plan Availability Notice

This notice is sent to inform parents of children with The Dominican Campus Schools as to our efforts to comply with National and State regulations that relate to asbestos-containing building materials (ACBM).

A complete Asbestos Management Plan for the schools is on file for public review at The Dominican Campus office from 8:00 a.m. to 4:00 p.m. Monday through Friday. A copy is also available for each individual school at the respective School's office.

The Management plan is updated every six months with progress reports being submitted to the State annually.

Asbestos Coordinator, LEA
The Dominican Campus

STUDENT ACTIVITIES

The total school program, in keeping with its philosophy and objectives, provides students with co-curricular and extra-curricular activities, which enable students to develop to their fullest potential as Christian members of society. The program of activities, together with the program of studies, forms an integrated whole, aimed toward a common objective: the creation of well-educated young women who have ample opportunity for developing leadership, initiative, cooperation, responsibility, and spiritual ideals. Involvement and experiences in the student activity program will help students to meet their leisure, recreational, social and emotional needs, and will be a preparation for present and future involvement in the affairs of the community.

Activities are initiated as need and interest arises. New activities are suggested by members of the student body. All such requests are forwarded to the Director of Student Activities, Dean of Student Affairs, and Principal for approval.

Academic placement at St. Cecilia Academy anticipates that, given average study skills and effort, students will be capable of passing all subjects.

Students involved in activities as elected or appointed officers must realize that by office/position they represent not only themselves and the electorate, but to a greater extent, the school as a whole.

Student activities are funded from the school budget or are self-supporting. In either case, all funds are deposited in the business manager's office. The Director of Student Activities and the Dean of Student Affairs must approve all fund-raising activities in advance.

Qualifications for student leaders

- Be prepared for and attend all meetings
- Be punctual for meetings and other activities related to the group
- Attend planning sessions for the school year as required by the sponsor(s), which may take place during the summer
- Must attend Leadership Workshop (except Ambassadors)
- Work closely with the sponsor(s) and according to school policies and procedures, obtaining all necessary approval and permission for activities announcements, etc.
- Fulfill conscientiously and responsibly the specific requirements of the office
- Remain in good academic and disciplinary standing.

Elections

Elections for all student clubs and organizations take place in late spring. In order to run for an office in any club or organization, the student must be in good academic and disciplinary standing prior to the time of the election. The order for elections is as follows: Student Council, class officers, National Honor Society, Sodality, all school clubs and organizations. A student may hold only

one office in any of these groups: Student Council, class officer, Sodality or National Honor Society. Nominees for Student Council and class officer must obtain approval from the faculty and administration. For all other clubs and organizations, the nominees must obtain approval from the sponsor(s) of that group. With the exception of Sodality, all nominees are self-nominated. Candidates must win by a simple majority. Once elected, all officers and leaders must remain in good academic and good disciplinary standing and must continually fulfill the responsibilities of their position.

Student Organization Officers and Sponsors

Organization	Office	
Student Council	President	Katy Wahl
	Vice President	Molly Humphreys
	Secretary	Mary Marshall Anderson
	Treasurer	Maggie Ward
Class of 2012	President	Maggie Page
	Vice President	Dory Miller
	Secretary	Rebecca Jane Neuenschwander
	Treasurer	Jill Ryan
	SC Rep	Lindsey Tipps
	Parliamentarian	Erin Penney
Class of 2013	President	Isa Aparicio
	Vice President	Page Forrest
	Secretary	Abby Link
	Treasurer	Hanna Dixon
	SC Rep	Kaitlyn Dedman
	Parliamentarian	Asia Jolly
Class of 2014	President	Emily Peters
	Vice President	Annelise Yackow
	Secretary	Tracy Cherian
	Treasurer	Brooke Ely
	SC Rep	Blair Ely
	Parliamentarian	Maddy Marchetti

National Honor Society	President	Ellie Fike
	Vice President	Ali Caprioli
	Secretary	Lizzie Harless
	Treasurer	Marcela Gomez
Sodality	President	Mary Elizabeth Wesley
	VP Spirituality	Elizabeth Donlon
	VP Service	Bridget Simpson
	Secretary	Maddie Sturgeon
	Treasurer	Angela Ray
	Publicist	Savannah Crow
Retreat Ambassadors	Seniors	Angellena Berberich-Eerebout
		Abby Coakley
		Elizabeth Gobbell
		Dory Miller
		Anna Nelson
		Madeline Sturgeon
		Lindsey Tipps
		Maggie Ward
		Mary Elizabeth Wesley
	Juniors	Angela Bonvissuto
		Michelle Dicks
		Amanda Dreher
		Molly Humphreys
		Erin Keller
		Maddie Lawry
		Keely McCulla
		Hannah McClure
		Clare Sherlog
		Abby Sparks
		Velvet Vaughan
Ambassador Board	President	Rachel Duff
	Vice President	Betsy Brewer
	Secretary	Maggie Ward

	Corresponding Secretary	Michelle Dicks
	Event Coordinator	Jeannie Sullivan
	Seniors	Abby Beasley
		Lucy Burt
		Ali Caprioli
		Abby Coakley
		Paige Gawley
		Lizzie Harless
		Alyssa Kalams
		Vian Pulous
		Lindsey Tipps
		Alex Wall
		Caroline Wehby
		Mary Gaines Welton
	Juniors	Mary Marshall Anderson
		Molly Humphreys
		Erin Keller
		Maddie Lawry
		Abby Link
		Shelbi Matthews
		Margaret Morgan
		Chloe Page
		Clare Sherlog
		Alexandra Swindell
		Lane Vaughn
		Velvet Vaughan
		Anna Whitney
	Sophomores	Maria Theresa Bottei
		Grace Brink
		Sarah Heller
		Blair Ely
		Brooke Ely
		Madeline Embrey
		Bethany Higgins
		Kathy Hill
		Sara Lyons

		Maddy Marchetti
		Emily Peters
		Stefi Raymond
		Janika Raynes
		Alex Sturgeon
		Bridget Sullivan
		Chloe Wall
		Christine Wehby
		Shaina Wilburn
Forensic Team	President	Caroline Greene
	Vice President	Lizzie Harless
	Secretary	Page Forrest
	Treasurer	Lane Vaughn
	Parliamentarian	Maddie Lawry
	Girl Friday	Hannah McClure
Theatre Guild	President/Drama	Lizzie Harless
	President/Tech.	Maggie Ward
	Vice President	Dory Miller
	Secretary	Velvet Vaughan
	Treasurer	Maddie Sturgeon
	Parliamentarian	Lane Vaughn
	Committee Chair	Abby Link
	Girl Friday	Anna Nelson
Dance Ensemble	President	Caitlin Perry
	Vice President	Velvet Vaughan
	Secretary	Clare Sherlog
	Treasurer	Meg Pogue
	Parliamentarian	Annelise Yackow
	Representative	Andrea Bright
Art Club	President	Ashley Clayton
	Vice President	Olivia Smith
	Secretary	Rebecca Zimberg

	Treasurer	Paige Gawley
	Parliamentarian	Savannah Crow
	Historian	Susan Kleman
French Club	President	Della Smith
	Vice President	Meg Jarratt
	Secretary	Elizabeth Demere
	Treasurer	Bridget Simpson
	Parliamentarian	Hailey Smith
German/ Latin Club	President	Autumn Childress
	Vice President	Angellena Berberich-Eerebout
	Secretary	Isa Aparicio
	Treasurer	Jessica Deal
	Parliamentarian	Kayla Karlovic
Spanish Club	President	Anna Nelson
	Vice President	Jill Ryan
	Treasurer	Madison Curley
	Parliamentarian	Lauren Cieler
Pep Club	President	Mary Marshall Anderson
	Vice President	Maggie Mech
	Secretary	Shelbi Matthews
	Treasurer	Madison Curley
	Student Council Rep.	Kaitlyn Dedman
	Parliamentarian	Meredith Copeland
Venture Crew	President	Grace Forster
	Vice President	Dana Lee
	Secretary	Angela Bonvissuto
	Treasurer	Mary Gaines Welton
	Parliamentarian	Chloe Page
	Crew Coordinators	Anna Whitney
		Lucy Burt
		Anna Nelson
		Amy Bray

		Reed Goodrum
Environmental Club	Chair	Kaitlin Cockerham
	Vice Chair	Marcela Gomez
	Recycling Executive	Susan Kleman
	Director of Events	Abby Sparks
Math Team	President	Savannah Lyle
	Vice President	Clare Sherlog
	Secretary	Sara Mihalko
	Treasurer	Mary Marshall Anderson

STUDENT ACTIVITIES, CLUBS, ORGANIZATIONS AND EVENTS

All-School Retreat

An all-school retreat is held annually. The retreat offers the students a quiet time for meditation and prayer, as well as discussions, and presentations that challenge and contribute to their spiritual growth. Coming together for Mass is a special part of this important spiritual experience.

Ambassador Board

Students from the senior, junior and sophomore classes are chosen for the Ambassador Board. To be considered for this board, students must have high academic standing, be involved in school activities, express a willingness to follow the student handbook, demonstrate leadership qualities, and have a desire to represent St. Cecilia Academy to the Nashville community. The primary purpose of this group is to assist the admissions office with recruiting throughout the year, and to represent St. Cecilia Academy at various school, campus, and community functions.

Art Club

The goal of the Art Club is to organize activities, workshops, and field trips that offer interested students opportunities to expand their knowledge in the field of visual arts.

ArtsParts

Each spring the fine arts department showcases the many artistic talents of St. Cecilia Academy students with a juried art show, choral, dance, and forensics presentations.

Catholic Schools Week

This week focuses on the Catholic dimension of education and celebrates the community spirit found at St. Cecilia Academy.

Class Officers

All classes elect a president, vice president, secretary, treasurer, student council representative and parliamentarian who advised by faculty/staff sponsors, conduct class meetings and direct class projects. Class elections for sophomores, juniors and seniors take place in the spring. Freshmen choose their class officers in the fall. Candidates for class officer are self-nominated and must win by a simple majority vote.

College Workshops and Guidance Seminars

College workshops are held during the school year for juniors and seniors to prepare them for the college admissions process. Seniors and juniors meet individually with the college counselor. Seminars are held for sophomores and freshmen to provide academic guidance.

Dance Ensemble

Dance Ensemble is a student group that choreographs and performs dance presentations throughout the year at various fine arts events. Dance ensemble members must audition prior to joining the group.

Environmental Club

Environmental Club is open to any St. Cecilia student who is interested in learning more about the environment and ways to protect it. This group monitors the recycling program throughout the school and educates St. Cecilia about recycling through events, activities, and guest speakers.

Fall Activity Day

In the fall of each school year members of the senior class remain on campus for college preparation workshops. Members of the junior class volunteer in small groups at local service agencies. The sophomore class travels off campus for a day of team building activities. Members of the freshman class remain on campus for Freshman Seminar.

Fall Combo Dance

Sponsored by the sophomore class, this informal dance offers students the opportunity to invite friends for an evening of fun and music. This dance is held at the beginning of the school year and is a good mixer for the new school year.

Forensic Team

The forensic team is open to any committed student interested in developing skills in speech and drama. The team competes in many tournaments throughout the year and hosts a middle school tournament for area schools annually.

Freshman Overnight

Prior to the beginning of the school year, the freshman class attends an overnight workshop off campus planned and hosted by members of the senior class and St. Cecilia Academy staff. SCA draws students from many different schools. This mandatory workshop provides freshmen with a relaxed environment to get to know all the members of their class.

Freshman/Senior Week

At the beginning of each school year the senior class "adopts" the freshman class for a week. The week is filled with activities for the new freshmen and ends with a picnic hosted by the seniors.

International Week

World language clubs sponsor a week featuring multicultural demonstrations, displays, and assemblies.

Invitational Forensic Tournament

The St. Cecilia Academy forensic team organizes and hosts a forensic tournament for area middle school forensics teams.

Junior/Senior Prom

The prom is sponsored by the junior class to honor the graduating seniors. The prom is held in the spring of each year. Dress is formal and parents are welcome to come for presentation of the senior class and their escorts. The elected Prom Queen and attendants from the junior and senior classes are presented as well.

Leadership Workshop

Held in early August, girls in leadership positions are required to attend this workshop focusing on developing leadership skills, planning, goal setting, and

forming a sense of community among the student body for the upcoming school year.

Liturgy and Retreat Ambassadors

This team of juniors and seniors serve two purposes: offer facilitation of eighth grade Confirmation retreats to feeder schools and serve as a liturgical team for planning Masses and the All-School Retreat. Each spring, sophomores and juniors are nominated by their religion teacher or the Director of Student Activities and submit an application, which is reviewed by a faculty and staff selection committee.

Math Team

The math team is open to any student who enjoys mathematics and is interested in developing and improving problem solving skills. The team gathers weekly to practice and competes annually in math competitions.

National Honor Society

Juniors and seniors who have a cumulative grade point average of 91.5 or above will be notified that they have met the scholarship criterion for consideration by the St. Cecilia chapter of the National Honor Society. Students meeting this initial criterion must submit the required form providing evidence that they have met the other criteria of service, leadership, and character.

Eligibility:

1. Candidates eligible for selection to this chapter must be members of the junior or senior class.
2. To be eligible for selection to membership in this chapter, the candidate must have been in attendance for a period of one completed semester at St. Cecilia Academy.
3. Candidates eligible for election to the chapter shall have a minimum cumulative grade point average of 91.50. This scholastic level of achievement shall be the required minimum scholastic level of achievement for admission to candidacy. All students who can rise in scholarship to or above such standard may be admitted to *candidacy* for selection to membership.
4. Upon meeting the grade level, attendance, and GPA standard requirements, candidates shall then be considered based on their service, leadership, and character.
 - a. Service: In order to become a member, a candidate must have:
 - i. Achieved the minimum service requirement of St. Cecilia Academy for each semester she was in attendance.
 - b. Leadership: In order to become a member, a candidate must have at least one of the following:

- i. Held an officer position in an official St. Cecilia Academy club, organization, or class (see list of activities, clubs, and organizations in the Student Agenda or Parent/Student Handbook).
 - ii. Been selected as an Ambassador or Liturgy and Retreat Ambassador.
 - iii. Served as captain of a varsity St. Cecilia Academy athletic team.
 - iv. Served as committee chair of a committee under an official St. Cecilia Academy club or organization.
 - v. Been inducted as a Student Council member.
- c. Character: In order to become a member, a candidate must not have:
- i. Been placed on disciplinary probation or suspended since beginning of sophomore year.
 - ii. Been found guilty of more than one honor code violation.
 - iii. Been issued two or more detentions since the beginning of junior year.

A faculty committee appointed by the Principal will review each student regarding these criteria. Those students selected by the committee will be inducted into the National Honor Society in the spring semester.

National World Languages Honor Society

Membership is open to students of a world language who meet the following qualifications: enrolled in level 2 or higher, maintain an A average in the language, maintain a B average in all other academics, demonstrate an active interest in the study and culture of the world language and exhibit leadership and interest in the world language activities. Transfer students must have been enrolled at SCA for at least one semester to be eligible.

Pep Club

Pep Club is an organization that supports and encourages attendance at and participation in athletic and other school functions. Pep Club meets monthly to determine ways to support athletics at St. Cecilia, coordinates and executes pep rallies, and assists with the planning and execution of Spirit Week.

Private Music Program

A variety of private music lessons are offered by St. Cecilia Academy, including piano, voice, and strings.

Quiz Bowl

Quiz Bowl is an organization that meets in the fall in preparation for participation in Quiz Bowl competitions throughout Middle Tennessee.

School Publications

The Bug Beat, the official news publication of St. Cecilia Academy, is published several times each year. Students are encouraged to support this publication by submitting written and art materials or by working on the publication staff.

Science Olympiad Team

Students interested in learning more about science, and competing in regional and state meets, may participate in the Science Olympiad Team program. After training in the different events, a team is chosen to represent St. Cecilia Academy at area competitions.

Senior/Freshman Week

This reverse of Freshman/Senior Week is a special way for the freshman class to give back to the senior class for all their support and guidance throughout the year. Held in the spring of each year this week is significant for the seniors in that it is a lasting tribute to their leadership and spirit.

Sodality

The Sodality of the Blessed Virgin Mary is an organization which strives to involve its members in activities designed to develop a living, conscious, and active sense of their own faith, and to extend this awareness to others. Projects of the Sodality include group activities of both a liturgical and charitable nature, as well as promotion of personal prayer and Christian witness.

Spirit Week

Each fall the Pep Club sponsors Spirit Week. Freshmen, sophomores, juniors, and seniors show their spirit and pride in St. Cecilia Academy and their individual classes through a variety of activities.

Student Council

The Student Council represents the student body and provides all students opportunities to participate in representative government. Having representatives from each class allows all students to apply the principles of democracy that develop citizenship qualities and leadership abilities. Guided by a moderator, the Student Council promotes worthwhile projects, sets up wholesome social activities, and strives to create enthusiasm for school activities. It functions within limits defined by the Student Council Constitution and

Bylaws and with authority delegated to it by the school administration. The Student Council provides an opportunity for any interested student with leadership qualities to run for Student Council officer or representative.

Qualifications for office or representative include being in good disciplinary and academic standing prior to the election. Students wishing to run for office or representative are self-nominated. The entire student body votes for officers, and each class elects one representative from that class. Student Council officers must win by a simple majority vote; class representative winners will be elected by simple majority vote during class elections.

The St. Cecilia Academy Student Council aims to be a students' council and therefore urges each student to actively participate in all activities. Students are encouraged to present any suggestions or proposals to the Council. Student Council representatives will be able to serve on standing committees and other committees set up during the school year. Under the supervision of the Director of Student Activities and the Dean of Student Affairs, the Student Council is responsible for the following activities: various service projects, faculty & staff appreciation, Father/Daughter Dance, school-wide elections and many other activities and assemblies.

Theatre Guild

This organization is designed to allow a broad-based, behind the scenes, experience in theatre. Students assume responsibility for all aspects of St. Cecilia Academy's theatrical productions and oversee the technical aspects of regular school assemblies.

Venture Crew

Venture Crew is the St. Cecilia chapter of Boy Scouts of America. This group emphasizes team leadership and life skills development through outdoor and adventure activities. In addition to regular meetings, Venture Crew will participate in monthly activities.

Winter Semi-Formal

The senior class sponsors a semi-formal dance for all students in January. A Winter Semi-Formal Queen, elected from the senior class, is crowned. Attendants are elected from each of the four classes. All students are encouraged to attend this beautiful winter dance.

World Language Clubs

(French Club, German-Latin Club, Spanish Club)

The purpose of the world language clubs is to provide an extension for classroom cultural activities and to create greater interest in the languages offered at St. Cecilia Academy.

Youth in Government

The Youth in Government organization offers students hands-on experiences in all levels of government. Students may participate in Model UN, Mock Trial and Youth Legislature.

ATHLETICS

Students at St. Cecilia Academy participate in eleven interscholastic sports: cross country, golf, soccer, and volleyball in the fall; basketball, bowling, and swimming during the winter season; and softball, tennis, lacrosse and track & field in the spring. The Academy holds membership in the Tennessee Secondary School Athletic Association (TSSAA). St. Cecilia Academy recognizes the importance of athletics in the development of the total person through interscholastic sports, a physical education program, promotion of physical wellness, moral strength, and Christian values in all of its students. All parents of athletes of SCA receive a Student Athlete/Parent Handbook. Included in the Student Athlete/Parent Handbook are expectations, risks, coach's goals, academic rules, calendars and Booster Club information. Also included are three forms that must be filled out and turned in prior to participation in athletics at SCA. These include the physical form, the Athlete's Parent's Pledge and the athletic participation permission form.

Athletic Disciplinary Probation

If an athlete is placed on disciplinary probation by the Disciplinary Board or is permanently removed from a team:

- Athlete will not be allowed to sit on the bench at games.
- Athlete will not letter nor receive an award for the sport from which she is removed; however, previous awards and statistics will stand.
- Athlete will not be recognized at the banquet or pictured in slide show.
- Athlete will not receive SCA blanket at the end of the senior year for the sport from which she was removed.
- Athlete may or may not be pictured in the yearbook (depends on if yearbook pictures have already been taken prior to the probation).

Athletic Academic Probation

Begins the Monday after grades are due at 1st quarter, 1st semester, 3rd quarter, 2nd semester:

- Athlete may earn her way off probation as described above under Academic Probation.
- Athlete may still letter as long as she made the requirements for lettering.
- Athlete will be recognized at the banquet or pictured in slide show.
- Athlete may or may not be pictured in the yearbook (if yearbook pictures have already been taken prior to the probation).

Athletic Financial Probation

St. Cecilia Academy complies with the bylaws of the Tennessee Secondary School Athletic Association (TSSAA). These restrictions only apply to TSSAA sanctioned sports:

- Financial Aid. Financial aid may be awarded to student athletes, but only on the basis of need as determined by **FACTS Grant & Aid Assessment**. Forms for applying for need based financial aid can be obtained from the SCA admissions office.
- Tuition payments. Student athletes will become ineligible to participate in TSSAA sports if tuition payments become 60 days past due.
- To view this rule in the TSSAA Handbook, refer to Section 27, Article II, of the TSSAA Bylaws at www.tssaa.org.

Coaches and athletes are accountable to each other. All athletes are strongly encouraged to plan other school, family, and religious events around the sporting schedule. SEARCH, weddings, and funerals will be considered an excused absence if the athlete informs the coach of the conflict before the season begins. If the athlete does not give notice before the season begins, the athlete will suffer the consequences, which may include:

- Athlete being suspended for a game – if missed a regular season game
- Athlete not lettering for the sport – if missed an end of the season tournament game

AWARDS

Awards are conferred at special events during the year including Honors Evening and the annual Athletic Awards Night.

Andrea Jeannine Broadbent Memorial Honor Scholarship

This award is presented annually to a junior who exhibits strengths in the areas of English and fine arts.

Aquinas Scholars

This award is presented to the two juniors with the highest grade point averages and entitles them to take a course at Aquinas College.

Best All-Around Freshman Award

This student is recognized as the best all-around freshman, based on academic performance and involvement in extracurricular activities. It is presented to a freshman that exemplifies honesty, courtesy, helpfulness, manners, and an overall positive attitude at all times.

Dominican Service Awards

Students from each class who have completed at least 25 hours of community service each semester are recognized for outstanding service and involvement in class activities and service to the community.

Lisa Elcan Bruner Memorial Award

See St. Cecilia Girl.

Megan Whaley Memorial Athlete of the Year

Each year one student is named Athlete of the Year in recognition of outstanding performance, leadership, and dedication to St. Cecilia Academy's athletic program. This award had been named in memory of Megan Whaley, a recipient of the Athlete of the Year Award in 2002.

Scholar Athlete of the Year

This award is presented to a varsity student athlete who demonstrates outstanding academic performance in addition to participation in the athletic program. The junior or senior with the highest overall GPA who has played two sports during that school year earns the award.

Senior Superlatives

From the graduating class the seniors elect (with administrative and faculty approval) girls who have proven themselves worthy of one of the following titles: Best All Around, Most Likely to Succeed, Most School Spirit, Most Studious, Most Attractive, Friendliest, Most Athletic, Most Talented, Best Smile, Wittiest, Most Creative, and Best Spiritual Attitude.

St. Cecilia Girl

St. Cecilia Girl is the highest honor St. Cecilia Academy confers on a student. By vote of the juniors and seniors, with faculty approval, a senior is chosen who best exemplifies the ideals which St. Cecilia Academy cherishes. The person elected

as St. Cecilia Girl must hold a C average, or above, be in good disciplinary standing and must have attended St. Cecilia Academy for four years. The senior named St. Cecilia Girl receives the **Lisa Elcan Bruner Memorial Award**. This award was established in memory of Lisa Elcan Bruner who was elected St. Cecilia Girl in 1973.

Student Collection Award

The Student Collection Award is a purchase award given for the piece judged Best of Show in ArtsParts. The award winning pieces are on permanent display in the theatre foyer.

Tri-Sport Athlete Award

Athletes who have played the same three sports every year during their four years at St. Cecilia Academy are awarded the Tri-Sport Athlete Award. The recipients must have been good academic and disciplinary standing.

Valedictorian and Salutatorian

The Valedictorian and the Salutatorian are determined during the final semester of the senior year. Each is determined by the weighted cumulative grade point average (excluding PE and VAP credits). For a student to be eligible to be Valedictorian or Salutatorian, she must have been enrolled as a full-time student at SCA during her sophomore, junior and senior years.

Other Awards

In addition, students at St. Cecilia Academy participate in many competitive local, state, and national testing and audition programs during the year, including:

All-State Music Conference sponsored by the T.M.E.A.

National World Language Exams
(French, German, Latin, and Spanish)

National Merit Scholarship Program

National Scholastic Art Competition

Each year, representatives from St. Cecilia Academy participate in leadership programs including Volunteer Girls' State and the Hugh O'Brien Youth Leadership Program.

STUDENT AND FAMILY EVENTS

Advanced Placement Night

Parents of students interested in taking Advanced Placement courses are encouraged to attend this evening event, which includes a general presentation about the AP program and opportunities to speak with AP faculty members about specific course requirements.

Athletic Awards Night

Athletic Awards Night is held in May. The Awards Night is sponsored by the SCArab Booster Club to recognize the accomplishments of SCArab athletes.

Baccalaureate Mass and Breakfast Reception

This Mass is celebrated in honor of the graduating seniors. Prior to Mass, a breakfast reception is hosted by the junior class parents for the seniors and their parents. The seniors also present roses to their parents and "pass the light" to the juniors.

Catholic College Fair

Each fall, St. Cecilia Academy hosts a Catholic College Fair. Admission representatives from across the nation are available to discuss their school's programs and entrance requirements.

College Financial Aid Information Night

During the winter, St. Cecilia hosts an evening of speakers and information concerning college financial aid opportunities and processes.

Father/Daughter Dance

Students invite their father, grandfather or family friend, to escort them while a band plays "old favorites" to which dads and daughters can dance.

Golf Classic

Open to parents, alumnae and friends of SCA, the Golf Classic, sponsored by the Booster Club is a great fundraiser for St. Cecilia Academy Athletics.

Graduation

Graduation is held on The Dominican Campus. Underclassmen, friends, and families of the graduates are invited to attend this very special event.

Honors Evening

This event recognizes the academic, athletic, and fine arts accomplishments of the St. Cecilia Academy students. All students and their families are encouraged to attend this special event. Those slated to receive an award and their parents are notified in advance.

Junior Class Ring Mass

The juniors are presented with their class rings during a special Mass. Following Mass, the senior class parents host a reception for the juniors and their parents.

Junior/Junior Parents Night

In the spring the college counselor meets with juniors and their parents to explain the college admissions process, application deadlines, and the financial aid process.

May Procession

May Procession is sponsored by Sodality to honor Mary, the Mother of God. Seniors process into Mass carrying roses to present to Mary. The President and Vice President of Spirituality of Sodality crown a statue of the Blessed Virgin. Family members are invited to join the girls for the Mass and afterwards to picnic in the courtyard. Seniors wear spring dresses in pastel colors.

Mother/Daughter Brunch

See St. Cecilia Day.

Open House

Each fall, St. Cecilia Academy opens its doors on a Sunday afternoon to prospective students and their families to give them the opportunity to tour the facility and to meet faculty members and current students.

Opening Night Galas

The first Friday performance of St. Cecilia Academy's drama productions is designated as a Gala Night. Reserved seating is available for these performances only. Following the musical or play, audience members are treated to a delicious and festive reception that enables them to celebrate with parents, faculty, and friends as well as with the entire cast and crew.

Parents' Nights

Junior and senior parents meet in the fall and have an opportunity to meet their daughter's teachers in their classrooms. Freshmen and sophomore parents also

meet in the fall and follow an abbreviated version of their daughter's class schedule. This is a wonderful opportunity to meet SCA faculty members and receive information about curriculum and class requirements, Parents' Association activities, school operating procedures, and an overview of the academic year.

Senior Banquet

This is an evening devoted to the senior class and their families to celebrate the accumulation of their years at St. Cecilia Academy. A buffet meal is served in the SCA dining hall followed by a presentation in the theatre where seniors present their senior slide show, and remember their years at St. Cecilia Academy together.

Songwriters' Night and Silent Auction

Sponsored annually by the Parents' Association, this exciting evening is filled with food, fun, laughter, and music. Noteworthy songwriters from all genres of music perform to a sell-out crowd. A magnificent live and silent auction accompanies a delicious buffet supper to complete the evening. This is a major fundraiser for the SCA Parents' Association.

St. Cecilia Day

On or near November 22, the students, parents, faculty, staff, and alumnae commemorate the feast of St. Cecilia. The celebration begins with Mass, followed by a Fine Arts Assembly and the Mother/Daughter Brunch. At the conclusion of the assembly, the freshman class recites the school pledge and joins with the student body and alumnae in singing the Alma Mater.

SUPPORT & AUXILIARY ORGANIZATIONS

SCArab Booster Club

The SCArab Booster Club is a parent organization, which represents and supports athletics at St. Cecilia Academy. The Booster Club oversees fundraising activities for athletics, including concessions and ticket sales, and organizes other events.

Parents' Association

The Parents' Association of St. Cecilia Academy is directed by the administration of St. Cecilia Academy. The Association board meets monthly. These meetings are open to all interested parents. The Parents' Association hosts many school and student activities during the year. The Parents' Association runs and sponsors the SCArab Spirit Store.

St. Cecilia Academy Alumnae Association

The St. Cecilia Alumnae Association is composed of all graduates of the Academy and currently numbers approximately 2500 members. Annual events include: the Alumnae Memorial Mass held in November at the Motherhouse; Hall of Fame Game which includes an induction of accomplished alumnae athletes, followed by a basketball game; an Easter Egg Hunt held in the courtyard in the spring; and the Annual Reunion Luncheon held each June. The Alumnae Association welcomes the graduating seniors into the organization at the Baccalaureate Mass. Cecilian Society members (alumnae celebrating their 50th or greater anniversary) are recognized at the Annual Alumnae Luncheon. The Alumnae Association awards the Alumnae Gift to one incoming freshman who continues to receive the gift each year she attends St. Cecilia Academy.

BELL SCHEDULES

7 Periods

First Bell	7:53
Period 1	8:00 - 8:55
Period 2	9:01 - 9:51
Break	9:51 - 10:05
Period 3	10:11 - 11:01
Period 4	11:07 - 11:57
First Lunch	11:57 - 12:27
First 5th Period	12:03 - 12:53
Second 5th Period	12:33 - 1:23
Second Lunch	12:53 - 1:23
Period 6	1:29 - 2:19
Period 7	2:25 - 3:15

7 Periods

+ 30 minute Activity Period

First Bell	7:53
Period 1	8:00 - 8:49
Period 2	8:55 - 9:40
Activity Period	9:46 - 10:15
Break	10:15 - 10:30
Period 3	10:36 - 11:21
Period 4	11:27 - 12:12
First Lunch	12:12 - 12:42
First 5th Period	12:18 - 1:03
Second 5th Period	12:48 - 1:33
Second Lunch	1:03 - 1:33
Period 6	1:39 - 2:24
Period 7	2:30 - 3:15

7 Periods

+ 60 minute Activity Period

First Bell	7:53
Period 1	8:00 - 8:41
Period 2	8:47 - 9:28
Activity Period	9:34 - 10:34
Break	10:34 - 10:50
Period 3	10:56 - 11:37
Period 4	11:43 - 12:24
First Lunch	12:24 - 12:54
First 5th Period	12:30 - 1:11
Second 5th Period	1:00 - 1:41
Second Lunch	1:11 - 1:41
Period 6	1:47 - 2:28
Period 7	2:34 - 3:15

7 Periods

+ 20 minute Community Period

First Bell	7:53
Period 1	8:00 - 8:47
Period 2	8:53 - 9:40
Community Period	9:46 - 10:06
Break	10:06 - 10:20
Period 3	10:26 - 11:13
Period 4	11:19 - 12:06
First Lunch	12:06 - 12:36
First 5th Period	12:12 - 12:59
Second 5th Period	12:42 - 1:29
Second Lunch	12:59 - 1:29
Period 6	1:35 - 2:22
Period 7	2:28 - 3:15

**7 Periods
9 a.m. Start**

First Bell	8:53
Period 1	9:00 - 9:46
Period 2	9:52 - 10:33
Break	10:33 - 10:50
Period 3	10:56 - 11:37
Period 4	11:43 - 12:24
First Lunch	12:24 - 12:54
First 5th Period	12:30 - 1:11
Second 5th Period	1:00 - 1:41
Second Lunch	1:11 - 1:41
Period 6	1:47 - 2:28
Period 7	2:34 - 3:15

**7 Periods
All School Lunch**

First Bell	7:53
Period 1	8:00 - 8:53
Period 2	8:59 - 9:47
Break	9:47 - 10:02
Period 3	10:08 - 10:56
Period 4	11:02 - 11:50
Period 5	11:56 - 12:44
All School Lunch	12:44 - 1:27
Period 6	1:33 - 2:21
Period 7	2:27 - 3:15

8 Periods

First Bell	7:53
Period 1	8:00 - 8:47
Period 2	8:53 - 9:36
Break	9:36 - 9:51
Period 3	9:57 - 10:40
Period 4	10:46 - 11:29
First Lunch	11:29 - 11:59
First 5th Period	11:35 - 12:18
Second 5th Period	12:05 - 12:48
Second Lunch	12:18 - 12:48
Period 6	12:54 - 1:37
Period 7	1:43 - 2:26
Period 8	2:32 - 3:15

7 Periods + 30 minute

End of the Day Activity Period

First Bell	7:53
Period 1	8:00 - 8:49
Period 2	8:55 - 9:40
Break	9:40 - 9:54
Period 3	10:00 - 10:45
Period 4	10:51 - 11:36
First Lunch	11:36 - 12:06
First 5th Period	11:42 - 12:27
Second 5th Period	12:12 - 12:57
Second Lunch	12:27 - 1:57
Period 6	1:03 - 1:48
Period 7	1:54 - 2:39
Assembly	2:45 - 3:15

Rotating Class Schedule

	Period 1	Period 2	Period 3	Period 4	Period 5	Period 6	Period 7
A DAY	Class 2	Class 3	Class 4	Class 5	Class 6	Class 7	Class 8
B Day	Class 1	Class 3	Class 4	Class 5	Class 6	Class 7	Class 8
C Day	Class 1	Class 2	Class 4	Class 5	Class 6	Class 7	Class 8
D Day	Class 1	Class 2	Class 3	Class 5	Class 6	Class 7	Class 8
E Day	Class 1	Class 2	Class 3	Class 4	Class 6	Class 7	Class 8
F Day	Class 1	Class 2	Class 3	Class 4	Class 5	Class 7	Class 8
G Day	Class 1	Class 2	Class 3	Class 4	Class 5	Class 6	Class 8
H Day	Class 1	Class 2	Class 3	Class 4	Class 5	Class 6	Class 7

I Day – All 8 classes meet

